

TARANAKI ELECTRICITY TRUST

MINUTES OF A MEETING OF TRUSTEES HELD AT 84 RATA STREET, INGLEWOOD ON WEDNESDAY 16 OCTOBER 2019 AT 9.25 AM

Present

Mr Jamieson, (Chairman), Messrs Bedford, Coplestone, Davey, Wood & Hassall, Mrs Schumacher. Mrs Wood and 5 members of the public - Debbie McKinlay, Kimberly Marsh (Tutaki Youth Inc), Ilona Hann (Stratford Press), Marcia Millard (Wheelhouse) and Neil McDonald (Stratford A & P Assoc).

Apologies

There were no apologies.

Local Body Elections

Chairman Jamieson congratulated Mr Davey on his election to the TRC and TDHB, Mr Coplestone for his election to the SDC and Mr Bedford for his election to the Clifton Community Board.

Mr Bedford congratulated Mr Jamieson for his election to the SDC.

Election of Chairman

Chairman Jamieson vacated the chair. Mr Hassall called for nominations for position of chairman. Mr Jamieson was nominated by Mr Bedford, seconded by Mr Davey. There were no further nominations. Mr Hassall declared Mr Jamieson elected as Chairman. Mr Jamieson then took the chair.

Election of Deputy Chairman

Mr Bedford advised the meeting that he was not intending to stand for the TET at the next election and was therefore happy to step down from his role as Deputy Chairman.

Chairman Jamieson called for nominations for the position of Deputy Chairman. Mr Davey was nominated by Mr Jamieson, seconded by Mr Coplestone. There were no further nominations. Mr Jamieson declared Mr Davey as deputy chairman.

Declarations of conflicts of interest

Chairman Jamieson – SDC and Central Taranaki Safe Community Trust applications

Mr Coplestone – SDC application

Minutes

The minutes of the meeting held on 18 September 2019 were confirmed.

Schumacher/Davey

Matters Arising

There were no matters arising.

Correspondence

1. Bishop's Action Foundation

Mr Brock's request to assist three organisations from their 'Capacity building & support to community' grant approved on 13 December 2017 had been previously circulated to the Trustees.

Mr Bedford moved, seconded by Mr Davey, to approve the request for The Bishop's Action Foundation to assist Splash Waitara Inc, Stratford District Theatre Trust (and other local performing arts trusts and entities) and the Midhirst Natural Horsemanship Trust.

The motion was put to the meeting and lost, with Chairman Jamieson exercising his casting vote.

It was agreed to discuss each organisation separately.

It was resolved to approve Mr Brock's request to assist the Splash Waitara Inc.

Davey/Bedford

Mr Wood voted against the motion as the organisation were not on the Incorporated Societies register.

It was resolved to approve Mr Brock's request to assist the Stratford District Theatre Trust.

Bedford/Jamieson

Chairman Jamieson asked a member of the public, Marcia Millard, to explain who the organisation Midhirst Natural Horsemanship was, and what the organisation did. Mrs Millard gave a brief overview of the organisation and advised the meeting that they had decided not to pursue becoming a Trust.

It was resolved to approve Mr Brock's request to assist the Midhirst Natural Horsemanship.

Davey/Bedford

2. Inglewood High School

It was agreed to invite Rosey Mabin and Mel Cook to the November meeting.

Schumacher/Davey

3. SDC

It was resolved to approve an extension of time for the organisation to uplift the grant approved on 17 October 2018.

Davey/Schumacher

4. Sport Taranaki

Chairman Jamieson tabled the 'Sport Code Facility Utilisation Report'.

It was agreed Chairman Jamieson would continue to attend the TRSFSG meetings, however there was no need to meet separately with Julian Todd (Sport NZ) and Michael Carr (Sport Taranaki).

A schedule of correspondence covering the period 18 September to 11 October had been circulated. It was resolved that inwards correspondence be received and outward approved.

Davey/Coplestone

Accounts

A schedule of accounts had been circulated. It was resolved that the following accounts which had been paid be ratified:

DC 25/09	A Jamieson	Trustee Remuneration	5,633.76
DC 25/09	K Bedford	Trustee Remuneration	4,969.73
DC 25/09	R Coplestone	Trustee Remuneration	4,241.28
DC 25/09	M Davey	Trustee Remuneration	4,241.28
DC 25/09	K Schumacher	Trustee Remuneration	4,241.28
DC 25/09	A Wood	Trustee Remuneration	4,241.28
DC 25/09	Carac Group	TET logo for gate	273.32
DC 25/09	Computer Wise Ltd	McAfee security monitoring - August 2019	8.63
DC 25/09	Corporate Trustee Services	Custody & recovery fees - August 2019	713.72
DC 25/09	JD Engineering	Supply steel for TET logo on gate	350.06
DC 25/09	Marsh Ltd	Insurances – building and contents, Trustees Liability, General liability cover	10,441.31
DC 25/09	Michael Dodunski Concrete	Concrete TET driveway	4,383.23
DC 25/09	Nova Energy	Electricity charges	71.99
DC 25/09	Smokeylemon	Make TET application form editable & redraw TET logo	416.88
DC 25/09	Yellow Pages	Yellow Pages listing	310.50
DC 27/09	Avon Kindergarten	Grant	5,445.86
DC 27/09	Inglewood Development Trust	Grant	17,500.00
DC 27/09	F Kempson	Grant	500.00
DC 27/09	North Taranaki Community House Trust	Grant	2,000.00
DC 27/09	Stratford Community House Trust	Grant	4,125.00
DC 27/09	Taranaki Pioneer Village	Grant	11,210.58
DC 27/09	Te Wera Outdoor Recreational Trust	Grant	13,750.00
DC 09/10	Clifton Rugby & Sports Club	Grant	7,756.86
DC 09/10	C Hoeta-Bryant	Grant	588.05
DC 09/10	Stratford Cricket Club	Grant	14,500.00
DC 09/10	Taranaki Masters Games	Grant	32,000.00

The following accounts were approved for payment-

Taranaki Galvanizers Ltd – Galvanizing TET gate sign, \$259.61

Central Spraying Services Ltd – Hardware for TET gate, \$129.87

Abstract Signs – TET ‘supported by TET’ stickers and mobility scooter number stickers, \$404.80

Jamieson/Davey

TET Grants Budget vs Actual

The report Grants Budget vs Actual Year Ending 30.06.20, as at 30.09.19 had previously been circulated to the Trustees. Mr Hassall spoke to the report and answered questions from the Trustees.

TET Tertiary Scholarships

A summary of the scholarship applications had previously been circulated to the Scholarship convenors. It was resolved to accept the convenor's recommendations - 44 approved @ \$2,000.00 total \$88,000.00 and 11 declined, 10 due to the applicants not residing in the TET area and a further 1 which did not meet the charitable status criteria.

Wood/Schumacher

Mobility Scooter Application

Mr Davey advised the meeting that there was a mobility scooter applicant in the Inglewood area who had applied for a mobility scooter although she still had a car which she was using.

Mrs Schumacher asked for clarification on the criteria of approving applications when the applicant still had a vehicle. It was confirmed that in the past, applicants were told verbally that generally applications would only be considered if the applicant no longer had a vehicle at their disposal, although this was not stated on the application form. It was agreed that each application was considered on its merits.

It was agreed Mr Davey could advise the Inglewood Lions Club that the applicant could be considered for a mobility scooter in this instance.

Grants

1. Waitara Lawn Tennis

The application was deferred.

Jamieson/Schumacher

2. Okaiawa Preschool at Matapu

It was agreed to discuss the application when considering the education applications.

3. Stratford Fishing Section

The application was deferred.

Schumacher/Davey

Neil McDonald left the meeting at 9.55am.

4. Central Taranaki Safe Community Trust

Chairman Jamieson had previously advised of a conflict of interest and left the room while discussions took place. Mr Davey chaired the meeting.

\$50,614.00 for 1 years wages for the community safety officer and community projects officer.

Wood/Coplestone

5. SDC

Chairman Jamieson remained out of the room while discussions took place.

Mr Coplestone had previously advised of a conflict of interest and left the room while discussions took place.

\$101,000.00, being \$85,000.00 for economic development and business support and a further \$16,000.00 for promotional flags. To be paid on invoice.

Wood/Davey

It was noted that the remaining three items on the application, being the Swimming Pool, Discovery Trail and Bike Park were not progressed to the point where funding could be considered.

It was moved by Mr Wood, seconded by Mr Davey, that the TET advise the SDC in writing that the Trust was supportive of the projects going forward. However, the grants would not exceed the value discussed at the meeting between the two organisations, which was held on Wednesday 9 October, being \$1.5M for the Swimming Pool, \$250,000.00 for the Bike Park and \$100,000.00 for the Discovery Trail.

The motion was put to the meeting and passed by majority with Mr Davey exercising his casting vote.

Wood/Davey

Mrs Schumacher voted against the motion and asked that it be recorded in the minutes. Although Mrs Schumacher was happy to advise the support in writing, she did not agree with stating an amount at which funding would be considered up to. Mrs Schumacher felt it was not prudent to place financial commitments onto future Trustees, that TET would not know their future financial position, and that it was too early to consider such a request given that the SDC did not have a final cost for the swimming pool project.

Chairman Jamieson and Mr Coplestone returned to the meeting. Chairman Jamieson took the chair for the remainder of the meeting.

Debbie McKinlay left the meeting at 10.15am

6. TRHT

Mr Bedford moved \$20,000.00 for operating costs to provide a locally based rescue helicopter service. The motion failed due to lack of a seconder.

Mr Davey moved, seconded by Mr Bedford, \$50,000.00 for operating costs to provide a locally based rescue helicopter service.

Davey/Bedford

7. Tutaki Youth Inc Trust

\$200,000.00 for operating costs.

Wood/Jamieson

Kimberly Marsh and Marcia Millard left the meeting at 10.30am

8. Whangamomona Domain Board

\$9,500.00 for interior painting and sanding of floors of the former Whangamomona school building.

Wood/Schumacher

9. Inglewood Dramatic Soc

\$14,230.00 being \$10,000.00 for operating costs and a further \$4,230.00 to upgrade the catering facilities.

Schumacher/Wood

10. Lucy Blyde

The application was declined.

Bedford/Davey

11. Inglewood United Rugby Football Club

\$17,000.00 for club lease rental and power charged for the 2020 season.

Schumacher/Davey

12. Te Kura Ngaruahine Rangi

\$27,584.00 to purchase a 6 man waka, kit, trailer, paddles and life jackets.

Wood/Jamieson

13. NZ Military Vehicle Club – Taranaki Branch

\$750.00 towards the Easter Rally 2020 for commemorative badges featuring Colonel Malone.

Jamieson/Wood

14. Outward Bound Trust of NZ

The application was declined.

Schumacher/Davey

15. STDC

The application was deferred.

Davey/Jamieson

16. Stratford Amateur Swimming Club

The application was deferred.

Davey/Jamieson

17. Stratford Community Dinner

The application was deferred.

Davey/Jamieson

18. Waitara Alive

\$99,993.00 for running costs.

Bedford/Schumacher

19. Waitara Community Fitness/Cycle Track

The application was declined.

Bedford/Wood

20. Te Runanga o Ngati Maru Trust

\$11,984.00 to host the Taranaki Tu Mai Cultural Festival, to be held 29 November – 1 December 2019.

Schumacher/Davey

22. Avon Kindergarten

\$45,000.00 for 1. Roof redesign & construction and 2. Water proofing project.

Wood/Coplestone

23. Eltham Kindergarten

\$500.00 towards the upgrade of office furniture and blinds.

Wood/Coplestone

24. Inglewood Kindergarten \$20,000.00 for renovations to the outdoor veranda area.	Wood/Copplestone
25. Koru Kindergarten \$500.00 towards the purchase and installation of blinds.	Wood/Copplestone
26. Orapa Kindergarten (Waitara West) \$8,000.00 towards the installation of a permanent shade cover over the sandpit and a permanent carpentry area with storage.	Wood/Copplestone
27. Stratford Central Kindergarten \$6,000.00 towards the redesign and rebuild of fence, as per the quote supplied.	Wood/Copplestone
28. Waitara Central Kindergarten \$10,000.00 towards part 2 of the dry riverbed project – replace decking and general upgrades to the sandpit area.	Wood/Copplestone
29. Stratford Community Childcare Centre \$16,000.00 towards an IT upgrade and installation of air conditioning unit.	Wood/Copplestone
30. Okaiawa Preschool at Matapu \$10,000.00 towards stage 1 of ‘Ngahere’ – to create a native bush space.	Wood/Copplestone
31. Midhirst School \$3,200.00 to purchase the Prime Math programme.	Wood/Schumacher
32. Inglewood High School \$30,000.00 towards a salary for a nurse to be onsite for 30 hrs/week.	Davey/Schumacher
33. Inglewood Primary School \$5,190.00 towards bus travel.	Schumacher/Davey
34. Kaimata School The application was declined.	Wood/Davey
35. Norfolk Primary School \$6,000.00 to purchase the Tomatis Listening Therapy programme.	Wood/Schumacher
36. Stratford High School The application was declined.	

Schumacher/Davey

37. St Joseph's School Stratford
\$7,281.00 to purchase a 'Science Trolley'

Schumacher/Wood

38. Taranaki Diocesan School for Girls
The application was declined.

Davey/Schumacher

39. Tikorangi Primary School
The application was declined.

Schumacher/Bedford

40. Toko School
The application was declined.

Schumacher/Davey

41. Stratford Primary School
\$6,358.00 towards bus travel.

Schumacher/Jamieson

42. Waitoriki School
\$17,308.00 for solar heating for pool and upgrade to filtration system.

Davey/Wood

43. Manukorihi Intermediate
\$2,000.00 towards design tech equipment upgrade.

Davey/Schumacher

General Business

Jackets for TET Trustees

Mr Coplestone suggested getting TET branded light weight, all weather, jackets for the Trustees to wear when on TET business.

Mr Wood was not in favour of the idea.

Chairman Jamieson showed the Trustees an image of a suitable jacket from Swazi. It was agreed the Administration Officer would organize the purchase and that the Trustees would advise their size requirements.

Ilona Hann left the meeting at 11.35am.

Bakertilly Staples Management Report

The report had previously been circulated to the Trustees and formally entered into correspondence. Mr Hassall highlighted points raised by the auditors and confirmed there was nothing of concern in the report.

RMY Legal

Mr Hassall reminded the Trustees that RMY required proof of the Trustees address, preferably a utility account. Trustees to forward directly to Mr Hassall.

Inglewood Stadium Trust

Chairman Jamieson, Mrs Schumacher and Mr Davey updated the meeting on discussion held with Lyall Bunn and members of the TRFU Management Team to discuss funding for Taranaki 2020 Mitre 10 cup games which would be held at the Inglewood TET Stadium & Events Centre.

Chairman Jamieson confirmed he would forward all emails relating to the proposal to the TET office for circulation to all Trustees.

It was agreed to hold the next meeting on Wednesday 20 November 2019 at 9.00am at 84 Rata Street, Inglewood

The meeting closed at 11.50am.

Confirmed

20 Nov 2019.



Chairman