

TARANAKI ELECTRICITY TRUST

MINUTES OF A MEETING OF TRUSTEES HELD AT 84 RATA STREET, INGLEWOOD ON WEDNESDAY 15 SEPTEMBER 2021 AT 9.05AM.

Present

Mr Jamieson, (Chairman), and Messrs Bedford, Davey, Erwood, Wood & Hassall, Mrs Stevenson.
Mrs Wood.

In recognition of Maori Language Week 2021 Mrs Stevenson said a karakia.

Apologies

There were no apologies.

Declarations of conflicts of Interest

Chairman Jamieson – SDC, Blue Light Te Ara Tika Driver Licensing Programme
Mr Erwood – SDC, Blue Light Te Ara Tika Driver Licensing Programme, Tutaki Youth Inc Trust
Chairman Jamieson noted that neither he nor Trustee Erwood had a pecuniary gain.
Mr Bedford – Waitara District Services & Citizen Club

Minutes

The minutes of the meeting held via zoom on 25 August 2021 were confirmed.

Bedford/Erwood

Matters Arising

There were no matters arising.

Correspondence

1. Te Atiawa Kaumatua Kaunihera Trust

It was agreed to advise the organisation to contact Chairman Jamieson for further feedback.

2. Stratford Football Club

It was agreed to invite representatives of the organisation to attend a Trust meeting when we return to COVID level 1.

3. Heritage Taranaki

The correspondence advising that Heritage Taranaki would like to withdraw their recently submitted funding application was acknowledged.

Mr Bedford advised the meeting that the organisation were currently looking at postponing the event with the possibility of running it in March 2022.

It was agreed to advise the organisation that the grant approved in August of 2020 would remain on the ledger and could still be drawn down if the event did eventuate in March 2022.

A schedule of correspondence covering the period 01 September 2021 to 10 September 2021 had been circulated. It was resolved that inwards correspondence be received and outward approved.
Stevenson/Erwood

Accounts for payment & receipt of financial information.

A schedule of accounts had been circulated. It was resolved that the following accounts which had been paid be ratified:

DC 01/09 Eltham Business & Professional Assoc	Grant	5,750.00
DC 01/09 Eltham Kindergarten	Grant	18,500.00
DC 01/09 Waitara Gymnastics	Grant	5,225.00
DC 01/09 Nga Pekanga TKR	Grant	26,578.84
DC 01/09 Stratford District Council	Grant	6,220.00
DC 01/09 Stratford Positive Ageing Committee	Grant	2,585.71
DC 01/09 Taranaki Pioneer Village	Grant	3,600.00
DC 01/09 Tutaki Youth Inc Trust	Grant	37,500.00
DC 01/09 Bill & Ben the Maintenance Men	Window cleaning	20.00
DC 01/09 Embark Solutions	Licence & hosting fees	171.93
DC 01/09 GMA Consulting	Advisory fees re: ACCL	4,968.00
DC 01/09 Nova Energy	Electricity charges	72.65
DC 01/09 RMY Legal	Professional fees	488.75
DC 01/09 Signright	Signage - Inglewood Mini Putt	491.05
DC 01/09 Smokeylemon	Updates to TET Application Form	172.50
DC 10/09 Inglewood Development Trust	Grant	7,500.00
DC 10/09 Inglewood High School	Grant	5,540.66
DC 10/09 Pregnancy Help Inc	Grant	3,000.00
DC 10/09 Urenui & Districts Health Group	Grant	2,863.63
DC 10/09 Urenui & Districts Health Group	Grant	447.88
DC 10/09 Computer Wise Ltd	McAfee security monitoring	8.63
DC 10/09 Duncan Dovico	Reimbursements - whiteboard, door buzzer	1,134.54
DC 10/09 Embark Solutions	Licence & hosting fees	171.93
DC 10/09 MCA NZ Ltd	Professional fees. July - Oct 2020, June - Aug 2021	37,340.50
DC 10/09 Razz Print	TET Tertiary Scholarship flyers & brochures	242.27

Jamieson/Davey

TET Grants Budget vs Actual

Mr Hassall had previously circulated the report 'Grants Approved YE 30/06/22 (as at 31.08.21)'. Mr Hassall spoke to the report. Mr Hassall advised that in light of an action point from the 2020 audit of the TET Financial Statements he had compiled a list of related parties from the minutes of the previous 12 months and supplied this to the auditors. The dollar amount of the approved applications where the Trustees had declared an interest would be shown on the 2021 TET Financial Statements.

The report was accepted.

Jamieson/Stevenson

Trustees Remuneration

Mr Hassall advised that the Trustees remuneration had been reviewed in 2015, 2011 and 2007. In addition to the reviews, there were times when a CPI percentage had been applied.

It was agreed to engage the services of Tandem Group (formerly Busing Russell) to carry out an independent review.

Bedford/Jamieson

Grants \$100,000.00 and over

The schedule of applications for \$100,000.00 and over had previously been circulated to the Trustees. It was agreed to arrange for the Trustees to meet with 8 of the applicants to view and discuss the projects. Suggested date of 13 October.

Grants

1. River of Life Peoples Charitable Trust

\$6,000.00 to purchase and install heat pumps.

Stevenson/Erwood

2. Inglewood Lions Club

\$10,000.00 towards mobility scooter and community assistance funding.

Davey/Jamieson

3. Taranaki Hospice Inc

\$9,552.00 to lease office space at MaryAnne Retirement Village and to purchase 2 Cubro community electric care beds with associated equipment.

Erwood/Jamieson

4. Monique Wieruszowski

The application was declined.

Davey/Stevenson

5. TET Community Assistance Project

\$10,000.00 towards mobility scooter and community assistance funding.

Davey/Wood

6. TET Athletics

\$55,000.00 towards the Executive Office Salary and operating expenses.

Davey/Erwood

7. Midhirst Scout Group

\$18,963.00 to paint the exterior of the scout hall and storage shed.

Wood/Erwood

8. Stratford Positive Ageing Committee

\$9,000.00 to hold forums and bi-monthly meetings.

Wood/Stevenson

9. Stratford District Scottish Society

\$3,303.00 being \$2,804.00 towards Skype lessons and a further \$499.00 for music books.

Davey/Erwood

10. Outward Bound Trust of NZ

The application was declined.

Bedford/Davey

11. Stratford Mountain Club Inc

The application was deferred.

Bedford/Stevenson

12. Manukorihi Hapu Charitable Trust

\$99,000.00 to purchase the building situated at 33 Queen Street, Waitara.

Davey/Stevenson

Mr Wood voted against the motion as he had insufficient financial information to make a decision.

General Business

Taranaki Masters Games

Chairman Jamieson advised that at the conclusion of the TET meeting he was meeting with Michael Carr to discuss the Taranaki Masters Games.

Registrar of Incorporated Societies

Mr Hassall advised the meeting that it is a requirement for Incorporated Societies to file their accounts with the Registrar of the Incorporated Societies on an annual basis. Similar rules apply to Registered Charities. Failure to do so can lead to an organisation being removed from the register and, in the case of Incorporated Societies, dissolved. If dissolved, this posed a risk of assets being passed to the Crown.

Mr Hassall advised that the current status of both the Stratford Eltham Rugby & Sports Club and the Stratford Association Football Club was that of being dissolved.

Noting that the Stratford Eltham Rugby & Sports Club had a grant available to be drawn down, it was resolved to freeze the payments of any claims submitted until the status is corrected.

Wood/Davey

It was agreed to update the TET Annual Plan and Policy on Income Distribution.

Mobility Scooters

Mr Bedford advised there would be a morning tea at 10.00am on Monday 20 September to thank the Lions Club for administering the mobility scooter applications on behalf of the TET. This would be held at the Waitara Lions Club.


Next meeting

It was agreed to hold the AGM on Wednesday, 20 October 2021 at 9.00am at 84 Rata Street. The ordinary monthly meeting to commence at the conclusion of the AGM.

The meeting closed at 10.30am

Confirmed

Chairman


20/10/2021