

TARANAKI ELECTRICITY TRUST

MINUTES OF A MEETING OF TRUSTEES HELD AT 84 RATA STREET, INGLEWOOD ON WEDNESDAY 19 NOVEMBER 2025 AT 9.11 AM

Present

Mrs Stevenson (Chairperson), Messrs Bedford, Erwood, Davey, McDonald, Jamieson & Hassall. Also in attendance was Di Gleeson (Central Taranaki Safe Community Trust), Melissa Maw and Mohamed Elemam (TET Athletics Taranaki).

Apology

There were no apologies.

Trustees update

Chairperson Stevenson advised the meeting on discussions and updates relating to Waitara & Districts Community Childcare Centre, North Taranaki Sport and Recreation, Age Care Central Limited and East Taranaki Environment Trust.

Declarations of conflicts of Interest

Mr Jamieson – Central Taranaki Safe Community Trust (former trustee).

Mrs Stevenson – Emerson Bertie scholarship application.

Minutes

The minutes of the annual meeting, held on 15 October 2025, were received. These will be formally adopted at next year's AGM.

Matters Arising

There were no matters arising.

Correspondence

1. Taranaki Synthetic Turf Trust

An extension to uplift the grant until January 2026 was approved.

Erwood/Jamieson

2. Stratford Park Equestrian Complex Charitable Trust

An extension to uplift the grant for six months was approved.

Erwood/Jamieson

3. He Rau Oranga

The details of how the 2025 grant will be spent was approved by the meeting, noting that invoices will be required to uplift and that a full accountability report, including outcomes and specific events will be required.

Bedford/Stevenson

4. TOI Foundation

The summary of the housing hui was discussed. Chairperson Stevenson will attend any future meetings and any relevant projects can then be brought back to the table.

5. Taranaki Kiwi Trust

Funding from The Bishop's Action Foundation was approved for the Taranaki Kiwi Trust for strategic planning.

Bedford/Jamieson

6. Stratford Mountain Club

The circulated quote for electrical work was approved.

Jamieson/Davey

A schedule of correspondence covering the period 10 October 2025 to 14 November 2025 had been circulated. It was resolved that inwards correspondence be received and outwards approved.

Stevenson/Davey

Grants

1. Central Taranaki Safe Community Trust

Mr Jamieson moved, seconded by Mr Erwood, that \$96,033.00 be awarded for wages for the community safety manager and officer.

Mr Davey moved an amendment that the awarded amount be \$50,000.00. The motion lapsed through the lack of a seconder.

Chairperson Stevenson moved, seconded by Mr Bedford, that the awarded amount be \$70,000.00. The amendment was put to the meeting and carried. Mr Erwood asked that his vote against the amendment be recorded.

The amended motion then became the substantive motion and was put to the meeting and was carried.

Stevenson/Bedford

2. TET Athletics Taranaki

\$45,000.00 for Executive Officer salary.

Davey/Stevenson

3. Stratford District Theatre Trust

\$99,999.00 for new roof, contingent upon the balance of funds being obtained from other sources.

Jamieson/McDonald

4. Stratford Fishing Section

\$1,000.00 for annual Stratford Kids trout fishing.

Bedford/Erwood

5. Eltham Community Care Inc

\$26,074.81 for new roof, subject to building ownership.

Jamieson/Erwood

6. Stratford Companion Animal Assistance Trust

Mr Davey moved, seconded by Mr Bedford, that the application be declined.

Mr Erwood moved an amendment, seconded by Mr Jamieson, that the Trust be awarded \$2,000.00 for operating expenses. The amendment was put to the meeting and carried.

The amended motion then became the substantive motion and was put to the meeting and was carried.

Erwood/Jamieson

7. Cove Johnston

The application was declined.

Stevenson/Jamieson

8. Waitara Railway Preservation Society

\$10,000.00 for pole-type extension to existing building.

Stevenson/McDonald

Percy Thomson Trust

Ellen Hall, Chair of the Percy Thomson Trust, joined the meeting at 9.56am. She briefed the Trustees on the current status and position of the Trust. The PTT Trustees are currently working on rebuilding the organisation. It is a Council-controlled entity, which means it has certain additional obligations. Revenues are currently being received from exhibitions, commissions, sub-leasing and investments. Investments have eroded over the years to meet operating expenses. The building is in need of maintenance. The Gallery receives approximately 20,000 visitors annually. Ellen Hall answered questions from the Trustees and left the meeting at 10.14am.

Grants continued

9. Stratford A&P Association

\$74,000.00 to purchase and install toilet block.

Erwood/McDonald

10. Waitara Alive

\$12,500.00 for Christmas events.

Stevenson/Davey

11. St Andrews Presbyterian Church Stratford

The application was declined.

Davey/McDonald

12. Ako Wai Charitable Trust Taranaki

\$11,600.00 for 80 swimming placements over four terms in 2026.

Jamieson/Erwood

13. Eltham Community Development Group

The application was declined.

Davey/Bedford

14. Finn Whalen

The application was declined.

Erwood/Stevenson

15. Life Education Taranaki Trust \$30,000.00 for salaries to support health and wellbeing programmes.	Davey/Stevenson
16. Ratapiko Primary School The application was declined.	Davey/Stevenson
17. Te Kohanga Reo o Whakaahurangi The application was declined.	Davey/Stevenson
18. Midhirst School The application was declined.	Davey/Stevenson
19. Uruti School The application was declined.	Davey/Stevenson
20. Nga Tatarakihi o Nga Ruahinerangi Kohanga Reo The application was declined.	Davey/Stevenson
21. Waitara East School \$10,324.00 to purchase 29 chromebooks.	Davey/Stevenson
22. Mimi School The application was declined.	Davey/Stevenson
23. Inglewood Kindergarten The application was declined.	Davey/Stevenson
24. Stratford Central Kindergarten The application was declined.	Davey/Stevenson
25. Covenant Christian Academy The application was declined.	Davey/Stevenson
26. Stratford Community Childcare Centre \$38,049.00 for kitchen renovation.	Davey/Stevenson
27. Inglewood Primary School The application was declined.	Davey/Stevenson

28. Stratford Primary School

\$7,000.00 to enclose back of library for remedial literacy space.

Davey/Stevenson

29. Avon School

The application was declined.

Davey/Stevenson

30. Waitara Central Kindergarten

\$14,661.00 to Autex walls.

Davey/Stevenson

31. Kaimata School

\$10,723.00 for pool filtration upgrade.

Davey/Stevenson

32. Orapa Kindergarten

The application was declined.

Davey/Stevenson

33. Urenui School

The application was declined.

Davey/Stevenson

34. Kaponga Primary School

The application was declined.

Davey/Stevenson

35. St Josephs School Stratford

\$40,560.00 for prometean boards and mobile mounts.

Davey/Stevenson

TET Tertiary Scholarships

After discussion, it was agreed to award 38 scholarships be awarded to the following:

Quinn Fowler \$1,500, Lucia Annemans \$1,500, Hannah Geater \$1,500, Zeta Barber \$1,500, Ava Taylor \$1,500, Amy Smith \$1,500, Justin Salisbury \$1,500, Anastasia Jones \$1,500, Georgia Payne \$1,500, Khrishia Sky Taroma \$1,500, Olivia Jones \$1,500, Ella Eason \$1,500, Roxy Allen \$1,500, Willlo Foreman \$1,500, Hope Crofskey \$1,500, Hollie Beckett \$1,500, Brody Collins \$1,500, Ryleigh Wedgwood \$1,500, Hayley Coogan \$1,500, Frankie Boyd \$1,500, Maddison Walsh \$1,500, Benjamin Brunton \$1,500, Anna Stokes \$1,500, Tatjana Hanne \$1,500, Sinead O'Sullivan \$1,500, Sarah Anderson \$1,500 McKenna Gernhoefer \$1,500, Finn Reumers \$1,500, Tess Hooker \$1,500, Hunter Reid \$1,500, Matthew Tee \$1,500, Jessica McBrearty \$1,500, Lucas Jacobson \$1,500, Rhiannon Crowley \$1,500, Kiahna Smith \$1,500, Chloe Burston \$1,000, Kiana Hope \$500 and Emerson Bertie \$1,000 (Mrs Stevenson declared a conflict).

Stevenson/Bedford

Accounts

A schedule of accounts had been circulated. It was resolved that the following accounts which had been paid be ratified:

DC 17/10/25 Ako Wai Charitable Trust Taranaki

Grant

1,160.00

DC 17/10/25	Taranaki Community Stadium Trust	Grant	12,500.00
DC 17/10/25	Te Roopu Pukaaka Kapahaka Society	Grant	20,000.00
DC 17/10/25	Tutaki Youth Trust	Grant	33,750.00
DC 17/10/25	Baker Tilly Staples Rodway	Audit	9,803.75
DC 17/10/25	D. K. Bendall	Office cleaning	60.00
DC 17/10/25	Embark Solutions	Grants system	288.31
DC 17/10/25	Fluxx	Subscription	US\$15,431.48
DC 17/10/25	New Plymouth District Council	Water rates	20.40
DC 17/10/25	Subway	Trustees expenses	163.00
DC 17/10/25	Stuff	AGM advertisement	126.62
DC 17/10/25	Tandem Group	Remuneration review	138.00
DC 17/10/25	Taranaki Signs	Trailer sign	92.00
AP 20/10/25	Forever Amber Limited	Secretarial services	8,645.62
DC 31/10/25	Taranaki Community Stadium Trust	Grant	12,500.00
DC 31/10/25	Charities Services	Annual Return	51.11
		Discharge of ACCL and TETHL	1,399.67
DC 31/10/25	Connect Legal	mortgages	
DC 31/10/25	D. K. Bendall	Office cleaning	30.00
DC 31/10/25	Nova Energy	Power	147.34
DC 31/10/25	NPDC	Rates	789.50
DC 31/10/25	TCM	Completiton of building R&M	1,026.13
DC 07/11/25	Ako Wai Charitable Trust Taranaki	Grant	2,813.00
DC 07/11/25	Waitara Gymsports	Grant	7,193.50
DC 07/11/25	Inglewood District Health Trust	Grant	25,250.00
DC 07/11/25	Menzshed Waitara	Grant	1,312.57
DC 07/11/25	North Taranaki Community House Trust	Grant	5,360.00
DC 07/11/25	Stratford Toy Library	Grant	1,300.00
DC 07/11/25	D. K. Bendall	Office cleaning	30.00
DC 12/11/25	Inglewood Scout Group	Grant	1,300.00
DC 12/11/25	Midhirst Scout Group	Grant	7,765.71
DC 12/11/25	Waitara Alive	Grant	4,000.00
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			72,268.53

Accounts for payment:

Computer Wise	McAfee monitoring and annual sub	119.03
Embark Solutions	Grants system	288.31
Smokey Lemon	Annual website hosting	897.00

Stevenson/McDonald

Quarterly accounts and Investment Portfolio

Mr Hassall gave an update on the Investment Portfolio, which has performed very well so far this financial year, and also went over the quarterly financial statements to 30 September 2025. The reports were received by the meeting.

Grants actual v budget

Mr Hassall spoke to the previously circulated grants actual v budget report. It was received by the meeting.

Advances to community groups

It was agreed that the loan to the Stratford Vineyard Christian Fellowship Trust continue on the same basis, with interest charged quarterly at the 90-day bank bill rate plus 1.5%. Principal will continued to be repaid at \$75,000pa.

Jamieson/Erwood

Mr Hassall is to request a copy of the latest financial statements from the Inglewood Community Childcare Centre.

At 11.12am the meeting went into Committee.

Bedford/Stevenson

At 12 noon the meeting came out of Committee.

Bedford/Stevenson

Minutes

The minutes of the meeting held on 15 October 2025 were confirmed.

Stevenson/Davey

The minutes of the In-Committee meeting held on 15 October 2025 were confirmed.

Stevenson/Davey

Waitara & Districts Community Childcare Centre

After discussion it was resolved to award \$1,200,000.00 for a new Centre to be erected on the grounds of Waitara Central School, subject to the provision of a Business Plan that is agreeable to the TET Trustees by 8 December 2025, and resolution of the solvency and IRD matters.

Stevenson/Davey

December meeting

It was agreed to hold the December meeting in Stratford and coincide this with a visit to the completed alterations at the Stratford Eltham Rusby Sports Club.

Scooters

It was noted that the transfer of scooters between the agencies was now occurring. It was agreed that there needed to be guidelines for the approval of scooters. Mr Hassall will draft guidelines based off the current WINZ thresholds.

Fluxx grants system

Mr Hassall advised that all of the scholarship applications had been progressed through Fluxx. Trustees access and training will be provided in due course.

Procedures Manual

The drafted Procedures Manual was approved, including an update that the Chair has the capacity to update the agenda between meetings, providing this is circulated by the Friday prior to the meeting.

Stevenson/Bedford

Code of Conduct

The drafted Code of Conduct was approved, including the addition of a values section and a Te Tiriti o Waitangi section.

Stevenson/Jamieson

Urenui and Inglewood cameras

It was noted that for the previously awarded NPDC grant for cameras in Urenui and Inglewood that minutes from the Clifton, Inglewood and Waitara Community Boards are still required, along with evidence of the need (crime reports).

The meeting closed at 12.26pm.

It was agreed to hold the next meeting on Wednesday, 10 December 2025, at Age Care Central Limited. 59 Brecon Road, Stratford, at 9.15am.

Confirmed

A handwritten signature in blue ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Chairman