

## TARANAKI ELECTRICITY TRUST

### MINUTES OF A MEETING OF TRUSTEES HELD AT 84 RATA STREET, INGLEWOOD ON WEDNESDAY 10 JULY 2024 AT 9.08 AM

#### **Present**

Mr Davey (Chairman), Messrs Bedford, Erwood, McDonald, Jamieson & Hassall. Mrs Stevenson.

#### **Apology**

There were no apologies.

#### **Chairman's update**

Mr Davey advised that he had attended the Ngati Rahiri blessing; had discussions about the 150th anniversary of Inglewood; received a presentation about changing facilities at NTSRI; meet with Belinda Burke regarding Marinoto; and with Mr McDonald had spoken to the Taranaki Daily News about the recent ACCL grant.

#### **Declarations of conflicts of Interest**

Nil.

#### **Minutes**

The minutes of the meeting held on 19 June 2024 were confirmed.

Erwood/McDonald

#### **Matters Arising**

There were no matters arising.

#### **Grants**

##### **1. Waihi Memorial Hall Society**

\$10,000.00 for repairs to supper room, storeroom and ladies toilets.

Stevenson/Erwood

##### **2. Evolocity Charitable Trust**

The application was declined.

Erwood/Davey

##### **3. Portia Huffam**

\$2,000.00 to represent Australasia in Highland Dancing in Basel Tattoo in Switzerland.

Jamieson/Stevenson

- 4. Waitara Senior Citizens Association**  
\$19,638.50 to upgrade men's toilets.  
Stevenson/Davey
- 5. Courtney Blakeney-Williams**  
\$1,000.00 to represent New Zealand at Hip Hop International World Battles in August 2024.  
Erwood/Stevenson
- 6. The Village Gallery**  
\$15,000.00 for administration wages.  
Jamieson/McDonald
- 7. Stratford Cricket Club**  
\$16,900.00 for wages to run coaching programs and clinics.  
Jamieson/Bedford
- 8. Stratford High School**  
\$40,000.00 for CNC router and technology upgrade. Grant to take effect from December.  
Jamieson/Bedford
- 9. Inglewood Smallbore Rifle Club**  
\$2,000.00 for operating expenses.  
Davey/Erwood
- 10. Taranaki Area Floral Group**  
\$3,000.00 to host Taranaki Designer of the Year event in Stratford.  
Davey/McDonald
- 11. Stratford Volunteer Fire Brigade**  
\$12,251.12 for tables and chairs in training room.  
Erwood/Davey
- 12. Quinn Fraser**  
\$2,000.00 to represent New Zealand in under 19 roller hockey.  
Jamieson/Erwood
- 13. Taranaki Arts Trail**  
The application was declined.  
Davey/Bedford
- 14. Pregnancy Help**  
The application was deferred.  
Bedford/Erwood
- 15. Waitara Alive**  
The application was declined.  
Stevenson/Bedford

## Taranaki Masters Games

Michael Carr (Sport Taranaki) joined the meeting at 9.55am to report on the Taranaki Masters Games (TMG). Mr Erwood, a Sport Taranaki Trustee, declared a conflict of interest.

Mr Carr said that the 2024 event had run well and was a good return to the sporting calendar. The timeframe had been tight and key learnings had been the need to get the information out earlier and to help some codes. The rule of seven views (from a marketing perspective) was applicable and will assist for the 2025 event, where the target is 750+ athletes (500 took part in 2024). Approximately 15% of participants were from outside the province. Sport Taranaki staff had put in nearly 1,000 hours to the TMG. Mr Carr also noted that the sustainability of the TMG is important and a commercial strategy, long-term, will be investigated.

Mr Carr left the meeting at 10.17am.

## Correspondence

### 1. Inglewood Fitness Club

Given the backdating of GST registration, the club will be asked to refund \$7,232.59 to TET.

Davey/Erwood

### 2. Brenda Knuckey

Scooter application was approved.

Davey/Stevenson

A schedule of correspondence covering the period 14 June 2024 to 5 July 2024 had been circulated. It was resolved that inwards correspondence be received and outwards approved.

Davey/Stevenson

## Accounts

A schedule of accounts had been circulated. It was resolved that the following accounts which had been paid be ratified:

DC 21/06/24	Belinda Burke	Marinoto consultant	1,075.00
DC 21/06/24	Combined Motors	Scooters	74,888.00
DC 21/06/24	Computerwise	McAfee monitoring	9.78
DC 21/06/24	Public Trust	Custody fee	3,125.67
DC 21/06/24	Nova Energy	Power	121.43
DC 21/06/24	Embark Solutions	Monthly software fee	288.31
DC 21/06/24	Smokey Lemon	Logo design progress	1,380.00
DC 21/06/24	Subway	Workshop food	146.50
DC 21/06/24	New Plymouth District Council	Water rates	13.87
DC 21/06/24	Smokey Lemon	Website	189.75
DC 21/06/24	Central Taranaki Blue Light Committee	Grant	8,217.40
DC 21/06/24	East Taranaki Environmental Trust	Grant	24,987.50
DC 21/06/24	Inglewood First Trust	Grant	24,750.00
DC 21/06/24	Inglewood Fitness Club	Grant	1,056.95
DC 21/06/24	Life Education Trust Taranaki	Grant	7,500.00
DC 21/06/24	Mountain Mystics Leisure Marchers	Grant	500.00
DC 21/06/24	Stratford Community House	Grant	5,154.75
DC 26/06/24	Mike Davey	Remuneration	11,446.28

DC 26/06/24	Jono Erwood	Remuneration	6,441.04
DC 26/06/24	Alan Jamieson	Remuneration	5,898.97
DC 26/06/24	Melissa Stevenson	Remuneration	5,923.93
DC 26/06/24	Tony Bedford	Remuneration	5,917.69
DC 26/06/24	Peter McDonald	Remuneration	5,898.97
DC 26/06/24	Inland Revenue	Withholding tax	15,979.57
DC 05/07/24	Age Concern Taranaki	Grant	7,000.00
DC 05/07/24	Shyanne Donghi-Johnson	Grant	1,000.00
DC 05/07/24	Inglewood Lions Club	Grant	17,000.00
DC 05/07/24	Flynn O'Sullivan	Grant	2,000.00
DC 05/07/24	Sailability Taranaki Trust	Grant	2,325.89
DC 05/07/24	Stratford Senior Golf	Grant	1,000.00
DC 05/07/24	Taranaki Centre of NZ Sheep Dog Trial	Grant	30,000.00
DC 05/07/24	Taranaki Garden Trust	Grant	949.00

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272,186.25

Accounts approved for payment at the meeting

Belinda Burke	Marinoto consultant	900.00
Computerwise	McAfee monitoring	9.78
Embark Solutions	Monthly software fee	288.31
MCA	March investment report	3,427.00
Nikko	June quarterly fee	1,588.00
		<hr/> <hr/> 6,213.09

Davey/Erwood

**TET Grants Budget for the year – Budget vs Actual**

The report 'Grants Approved Y/E 30/06/24 (as at 30/06/24)' had previously been circulated. The report was received.

**2024-2025 Budget**

A lengthy discussion took place about the make-up of the budget for the new financial year. It was resolved that the budget will comprise \$2,000,000.00 (over \$100,000 grants), \$2,000,000.00 (monthly grants) and \$2,000,000.00 (special projects).

Erwood/McDonald

**Fluxx grant system**

After discussion, it was resolved that the Fluxx software system be used for managing grants.

Jamieson/Stevenson

**Trust Deed**

Stephanie George (Connect Legal) returns from leave next week and will start addressing the action points. The Code of Conduct review is still to be done.

**General Business**

**Ako Wai Charitable Trust**

In response to their email, the meeting said an application could be submitted.

**TOPEC**

In response to a question of eligibility, it was noted that the organisation is based outside the area.

**ACCL**

The valuation report has been received, although the ACCL component, disappointingly, excludes the new wing. Mr McDonald noted that occupancy had increased to 52 residents.

**Logo**

In reviewing the options provided by Smokey Lemon, the Trustees agreed to leave the logo as is.

There was no further general business for discussion.

It was agreed to hold the next meeting on Wednesday, 14 August 2024, at 4pm, at **Rotokare Scenic Reserve, 365 Sangster Road, Rawhitiroa.**

The meeting closed at 11.49am.

**Confirmed**

**Chairman**

A handwritten signature in black ink, appearing to read 'M. J. Lee', written over a horizontal line.