

TARANAKI ELECTRICITY TRUST

MINUTES OF A MEETING OF TRUSTEES HELD AT 84 RATA STREET, INGLEWOOD ON WEDNESDAY 18 MARCH 2020 AT 8.55 AM.

Present

Mr Jamieson, (Chairman), Messrs Coplestone, Davey, Wood & Hassall, Mrs Schumacher. Mrs Wood. Celine Filbee (Taranaki Kiwi Trust).

There was a brief discussion about Coronavirus and the need to be vigilant with hand washing. It was agreed to follow government health guidelines and therefore Trustees and support staff would not shake hands with any parties attending a Trust meeting to make a presentation.

Apologies

There were no apologies.

Declarations of conflicts of interest

Mr Wood – Agecare Central

The Chairman noted that Mr Coplestone was a TET representative to Agecare Central and therefore was not required to leave the room while any discussions took place.

Minutes

The minutes of the meeting held on 05 February 2020 were confirmed.

Schumacher/Davey

Matters Arising

Chairman Jamieson questioned Mrs Schumacher regarding the comments she had requested be included in the February minutes on Pg. 6, item 17, given that at the meeting he had declared an interest and left the room while discussions took place.

In Committee

It was resolved to go in committee at 9.00am and Celine Filbee left the room.

Coplestone/Davey

Out of Committee

It was resolved to come out of committee at 9.08am.

Wood/Coplestone

Celine Filbee returned to the meeting.

Inglewood Community Mini Putt Trust

Mr Hassall confirmed the lawyers of both the Inglewood Community Mini Putt Trust and TET were preparing paperwork with the change in clause relating to personal guarantees.

TET Office

Mr Hassall confirmed the re-roof had been completed and that Mr Campbell had a query regarding the account and was discussing this with Central Roofing.

Data Projector

Mr Hassall confirmed his enquiries were on going and that it would require some additions to the meter box which housed the wiring.

NTSRI

Mr Hassall confirmed the NTSRI had not furnished any financial statements as per the continued TET requests. Mrs Schumacher noted that Debbie Tawa had been employed to complete the accounts. It was agreed Mr Hassall would contact Mrs Tawa to discuss.

Taranaki Dragons – Grant approved 05.02.20

Mrs Schumacher advised the meeting that the Dragonboat Nationals at Lake Karapiro, which were to be held in March 2020, had been cancelled due to the Coronavirus. It was unknown whether the registration fees would be refunded to those teams who had entered.

Correspondence

1. EECA

It was agreed to put the item on the April agenda. In the interim Office Administrator to circulate previous information relating to WISE and the retrofitting of homes.

2. Thom Adams

It was agreed to suggest that Mr Adams contact 'Curious Minds' who supplied funding for Science projects.

3. Maryann Retirement Village

It was resolved to agree to the request as outlined in the correspondence from RMY legal. The authority and instruction for an electronic transaction was signed by two Trustees.

Schumacher/Davey

4. Inglewood Welfare Soc

It was confirmed that details of the loan repayment, including start dates and interest rates, would be provided to the organisation.

5. Election Services

It was agreed to confirm to Election Services that a candidate booklet was required. It was further agreed that the TET election timetable could be uploaded to the website.

In Committee

It was resolved to go in committee at 9.25am due to the commercial sensitivity of the topic about to be discussed.

Schumacher/Davey

Celine Filbee and Andrew Wood left the room.

Out of Committee

It was resolved to come out of committee at 9.40am.

Schumacher/Davey

It was moved to confirm the resolutions passed in committee.

Schumacher/Davey

Celine Filbee and Mr Wood returned to the meeting.

A schedule of correspondence covering the period 05 February to 13 March had been circulated. It was resolved that inwards correspondence be received and outward approved.

Schumacher/Davey

Taranaki Air Ambulance Trust (TAAT)

Christina Houghton and David Drummond attended the meeting at 9.40am.

Mrs Houghton gave a brief overview of the Taranaki Air Ambulance Trust.

Mr Drummond explained that the Taranaki Air Ambulance Trust was looking to form a partnership with the TET and explore future funding opportunities. He was of the view there would be opportunities for TET signage on the fixed winged aeroplane and Taranaki Air Ambulance Trust buildings. He went on to invite the TET Trustees to the open day on the 1st of April.

Mr Drummond tabled two PowerPoint presentations titled 'Taranaki Air Ambulance Trust' and 'Flight for Life. Taranaki Air Ambulance Trust' together with a financial report titled 'Taranaki Air Ambulance Trust for the month ended 29 February 2020' and advised the meeting he would supply them in electronic format. Mr Drummond also supplied a report showing the domicile of the transferred patients for the 2019 - 2020 financial year.

Mrs Houghton and Mr Drummond left the meeting at 10.10am

The Trustees agreed it was up to the Taranaki Air Ambulance Trust to lodge an application outlining their proposal and not for the TET to suggest any possible scenarios.

Chairman Jamieson and Mr Davey confirmed they were available to attend the open day.

It was agreed to put the item on the April agenda.

Stratford A & P Assoc

It was agreed to accept the late correspondence by Neil McDonald.

The document 'Stratford Development Feasibility, Stage One, Needs Assessment & Strategic Review, Confidential January 2020' had previously been circulated to the Trustees.

Mrs Schumacher questioned what the organisation was doing to address the bulleted points noted at the bottom of page 56 of the report.

The grant approved in July 2019 provided for and a further \$43,000.00 for stage 2 of the leisure park feasibility study, subject to a favourable outcome of the stage 1 assessment.

It was moved by Mr Jamieson, seconded by Mr Wood, that the \$43,000.00 funding for stage 2 be re-approved subject to the organisation providing details on what they were doing to address the bulleted points noted at the bottom of page 56 of the Stage One, Needs Assessment & Strategic Review, Confidential January 2020' report.

Office Administrator to request a copy of the report for the TET office records.

TET Grants Budget vs Actual

Mr Hassall spoke to his previously circulated report 'Grants Approved Y/E 30/06/20 (as at 29/02/20)'

MCA NZ Ltd

Mr Chamberlain advised that he was comfortable with the TET position and that there were sufficient cash reserves to meet the grant payment obligations for the next years.

Mr Hassall confirmed any loss was only a paper entry loss at the moment.

Accounts

A schedule of accounts had been circulated. It was resolved that the following accounts which had been paid be ratified:

DC 07/02	Alan Jamieson	Reimbursement - TET Xmas dinner	792.40
DC 07/02	Grant Hassall - Duncan Dovico	Reimbursement - Flowers K Bedford	70.00
DC 07/02	Nova Energy	Electricity charges	58.78
DC 07/02	NPDC	Rates & water charges	576.50
DC 07/02	I Keenan	Grant	100.00
DC 07/02	L Keenan	Grant	100.00
DC 07/02	Makahu Hall Soc	Grant	9,998.00
DC 07/02	R Meredith	Grant	2,000.00
DC 07/02	Stratford Fishing Section	Grant	2,660.00
DC 07/02	B Van den Beuken	Grant	390.76
DC 07/02	Waitara Surfcasting & Angling Club	Grant	4,000.00
DC 07/02	B White	Grant	2,000.00
DC 12/02	R Higgs	Grant	2,000.00
DC 12/02	M Lehman	Grant	290.64
DC 12/02	O Michel	Grant	1,846.28
DC 12/02	Percy Thomson Trust	Grant	1,250.00
DC 12/02	Rotokare Scenic Reserve Trust	Grant	13,500.00
DC 12/02	A Shaw	Grant	2,000.00
DC 12/02	J Short	Grant	2,000.00
DC 12/02	St Andrew's Church Inglewood	Grant	325.00

DC 12/02	Stratford Parents Centre	Grant	1,500.00
DC 12/02	Waitara District History & Family Research	Grant	600.00
DC 12/02	Waitara High School	Grant	16,430.87
DC 19/02	Pregnancy help Inc	Grant	3,000.00
DC 19/02	Stratford Business Assoc	Grant	24,750.00
DC 19/02	Stratford Community Sports Soc	Grant	2,884.16
DC 19/02	Taranaki Dragons	Grant	1,990.00
DC 19/02	Taranaki Pioneer Village Soc	Grant	3,325.00
DC 19/02	TET Community Assistance Project	Grant	10,785.00
DC 19/02	Computer Wise Ltd	McAfee Security Monitoring - January 2020	8.63
DC 19/02	Stuff - Fairfax Media	Obituary Notice	55.36
DC 26/02	E Mahony	Grant	2,000.00
DC 26/02	M McQuay	Grant	2,000.00
DC 26/02	C Stove	Grant	2,000.00
DC 26/02	Stratford A & P Assoc	Grant	2,000.00
DC 26/02	Stratford Central Kindergarten	Grant	6,000.00
DC 26/02	Te Popo Social Club	Grant	2,068.00
DC 26/02	Waitara District Veteran Golfers Soc	Grant	600.00
DC 04/03	Corporate Trustee Services	Custody fees & recovery of BNP - January 2020	1,001.15
DC 04/03	Nova Energy	Electricity charges	56.96
DC 04/03	C Bond	Grant	2,000.00
DC 04/03	Inglewood Community Mini Putt Trust	Grant	7,108.09
DC 04/03	B Lilly	Grant	2,000.00
DC 04/03	O Michel	Grant	153.72
DC 04/03	L Mischewski	Grant	2,000.00
DC 04/03	D Ouk	Grant	2,000.00
DC 04/03	L Phillips	Grant	138.09
DC 04/03	B Van den Beuken	Grant	999.00
DC 11/03	Computer Wise Ltd	McAfee Security Monitoring - February 2020	8.63
DC 11/03	Embark Solutions Ltd	Hosting & licence fees - February & March 2020	343.86
DC 11/03	J Cox	Grant	1,274.00
DC 11/03	Inglewood Development Trust	Grant	17,500.00
DC 11/03	Stratford Community House Trust	Grant	4,125.00
DC 11/03	Stratford Positive Ageing Committee	Grant	1,634.14
DC 11/03	Waitara Lawn Tennis Club Inc	Grant	35,000.00

Wood/Schumacher

The following account was approved for payment –
RMY Legal – professional fees - \$1,658.45

North Taranaki Community House Trust

The Trustees acknowledge receipt of the financial statements and confirmed the quarterly payments could proceed.

Grants

1. Inglewood Fitness Club

The application was deferred.

Davey/Schumacher

2. Taranaki Kiwi Trust (TKT)

Celine Filbee confirmed, with a shake of the head, there was no outcome of the application to the TSB Community Trust.

The application was deferred.

Jamieson/Schumacher

Celine Filbee left the meeting at 10.30am.

Mr Jamieson declared an interest in the upcoming Egmont Rod & Custom Club Inc application.

3. Stratford Senior Golf (NZ Seniors Golf Stratford)

\$500.00 to host the 26th annual NZ senior's golf tournament.

Wood/Davey

4. William Van Koppen

\$500.00 to represent Central Region to compete in the 2020 June Bevan Carnival - Badminton

Davey/Schumacher

5. Stratford District Citizen's & Services Club

\$25,000.00 towards a salary for a facility co-ordinator and marketer.

Wood/Jamieson

6. Egmont Rod & Custom Club Inc

Mr Jamieson vacated the chair and left the room at 10.50am while discussions took place, having previously declared an interest.

Mr Davey chaired the meeting.

\$42,166.00 towards upgrades to the clubrooms.

Coplestone/Wood

Approval letter to organisation to note that the organisation had not filed their 2019 Financial Statements with the Registrar of Incorporated Societies.

Chairman Jamieson returned to the meeting at 10.55am and chaired the remainder of the meeting.

7. Taranaki Community Stadium Trust

It was moved by Mrs Schumacher, seconded by Mr Davey to accept the application for consideration outside of the scheduled timeframe when applications for \$100,000.00 and over are considered.

Schumacher/Davey

\$218,715.00 for items 1 – 7 of the original application. To be paid on invoice.

Davey/Schumacher

Approval letter to organisation to advise that all accounts submitted for reimbursement must be made out to the Taranaki Community Stadium Trust and that all items are to be owned by the Taranaki Community Stadium Trust.

8. Te Wera Outdoor Recreational Trust

\$55,000.00 for operational costs.

Wood/Coplestone

9. Taranaki Garden Trust

It was moved by Mr Wood, seconded by Mrs Schumacher, to approve the request from the organisation that the consideration date of the application be realigned to when the expenses are incurred.

Wood/Schumacher

\$10,000.00 towards the 2020 Taranaki Fringe Garden Festival.

Wood/Schumacher

10. Stratford Basketball Assoc

\$20,000.00 to deliver a Basketball training programme to schools in the TET area. To be paid on invoice. Organisation to provide a list of schools visited and the date of each visit on any claim submitted.

Wood/Coplestone

11. Inglewood First Trust

The application was deferred as it was too early for consideration.

Schumacher/Davey

Chairman Jamieson noted that he was concerned that it had been announced by John Rae at the AmeriCARna event in Inglewood, and again on Hokonui Radio, that the TET had not funded the event. Chairman Jamieson had contacted Mr Rae to voice his disappointment and advise that the TET had approved funding for the 2020 event.

It was agreed to send a letter to the Inglewood First Trust requesting a breakdown of the expenditure for the AmeriCARna 2020 event, which was approved on 17 April 2019.

12. Clifton Rowing Club

\$22,500.00 for Equipment: 1 heavy weight single rowing skiff, 15 pairs of sculling blades, 5 stroke coaches and 2 cox boxes.

Davey/Schumacher

13. New Horizons Aotearoa Trust

The application was declined as the organisation had been in existence for less than one year.

Schumacher/Davey

14. Samara Agent

\$500 to represent Taranaki at Div II, to be held 05/05/20 - 09/05/20 – Swimming.

Wood/Jamieson

15. Inglewood Rugby League Junior Club

\$7,500 for uniforms, equipment, prize giving and grounds hire.

Schumacher/Davey

Approval letter to advise that –

- The uniforms must remain the property of the club and not the individual players.
- ‘The Constitution and Rules’ of the Inglewood Rugby League Junior Club were delinquent as there were no clauses which covered personal pecuniary gain or the wind up of the organisation. Failure to address this may impact on any future application to the TET.

The approval letter to acknowledge the receipt of subsequent financial information provided by the organisation. However, the TET still require the remainder of the financial statements, which would include their balance sheet, before any funds are released.

16. Stroke Foundation Midland Region & National Office

The application was declined.

Wood/Jamieson

17. Taranaki Pioneer Village Soc

\$60,000.00 to reseal the carpark, erect fence at roadside frontage, relocate print shop, upgrades to court room lighting, deliver education programme and R & M to buildings. To be paid on invoice.

Coplestone/Schumacher

Funding to Sport Codes

The spreadsheet showing funding to sport codes over the previous 3 years had been circulated to the Trustees. It was agreed no action was required.

Inglewood High School

Mr Davey advised the meeting he had been asked if the TET would consider funding a proposed IHS rugby team tour to Canada.

It was confirmed the request would not qualify as funding for sporting individuals had to include selection from a national body.

TET Financial Advisors

It was agreed to invite Mr Chamberlain and Mr Wilson to a TET ordinary meeting following the TET election process.

Stratford A & P Assoc

Mr Wood updated the meeting of discussions he had when recently meeting with the organisation.

Waitara TET area

Mrs Schumacher advised that she and Mr Davey were keeping a presence in Waitara in the absence of a Waitara Trustee.

Next meeting

It was agreed to hold the next meeting on Wednesday 15 April 2020 at 9.00am.

The meeting closed at 11.30am

Confirmed

15/4/20

Chairman

