

## TARANAKI ELECTRICITY TRUST

### MINUTES OF A MEETING OF TRUSTEES HELD AT 84 RATA STREET, INGLEWOOD ON WEDNESDAY 08 DECEMBER 2021 AT 9.00 AM

#### **Present**

Mr Jamieson, (Chairman), Messrs Bedford, Davey, Erwood, Wood & Hassall. Mrs Stevenson. Mrs Wood

#### **Apologies**

There were no apologies.

#### **Declarations of conflicts of Interest**

Mr Wood – Age Care Central Ltd

#### **Minutes**

The minutes of the meeting held on 17 November 2021 were confirmed.

Bedford/Stevenson

#### **Matters Arising**

There were no matters arising

#### **Correspondence**

##### **1. Avon Kindergarten**

It was agreed to advise the organisation that TET have no objections to the organisation adopting plan C as outlined in their correspondence.

##### **2. Eltham Baptist Church**

The request for an extension of time to uplift the grant approved on 21 April 2021 was approved.

##### **3. St Andrew's Anglican Parish Inglewood**

The request for an additional grant in the amount of \$950.00, for project overruns, was declined.

Bedford/Erwood

Mr Davey voted against the motion.

##### **4. Stratford Aero Club**

The organisation had provided an update with respect to funding secured for the hanger project. It was agreed to advise the organisation that there would be no issue drawing down the previously approved TET grant.

A schedule of correspondence covering the period 12 November to 3 December had been circulated. It was resolved that inwards correspondence be received and outward approved.

Jamieson/Wood

### Accounts

A schedule of accounts had been circulated. It was resolved that the following accounts which had been paid be ratified:

DC 24/11	Gymsports Waitara		5,225.00
DC 24/11	Inglewood District Health Trust	Grant	7,500.00
DC 24/11	X Martin	Grant	1,218.00
DC 24/11	Stratford Parents Centre	Grant	2,600.00
DC 24/11	Tutaki Youth Inc	Grant	12,500.00
DC 24/11	Waitara Foodbank	Grant	6,250.00
DC 24/11	Baker Tilly	Audit fees	9,481.75
DC 24/11	Bill & Ben the Maintenance Men	Window cleaning	20.00
DC 24/11	Computer Wise Ltd	McAfee security monitoring	8.63
DC 24/11	Connect Legal	Legal fees	1,278.75
DC 24/11	GMA Consulting Ltd	Advisory fees re: ACCL	2565.63
DC 24/11	Nova Energy	Electricity charges	73.47
DC 24/11	Smokeylemon	Updates to TET application form	129.38
DC 24/11	Stuff	Ad Taranaki Daily News - E.O.I TMG	162.40
DC 26/11	Inglewood Bowling Club	Grant	14,836.96
DC 26/11	Inglewood Development Trust	Grant	15,000.00
DC 26/11	New Horizons Aotearoa Trust	Grant	3,578.25
DC 26/11	Pregnancy Help Inc	Grant	3,000.00
DC 03/12	S Harris	Grant	2,000.00
DC 03/12	St Andrews Church Inglewood	Grant	4,786.00
DC 03/12	Taranaki Masters Games	Grant	153.95
DC 03/12	Waitara Community Art & Crafts	Grant	3,215.00

Bedford/Davey

The following accounts were approved for payment-

Baytex – TET branding for Inglewood Rod, Gun & Rec Club - \$1,759.50

It was agreed that TET would pay for all advertising acknowledging TET's contribution with approved grants. This included signs on buildings and the cost of placing the TET logo on marquees.

Davey/Stevenson

Charities Services – Annual return - \$51.11

GMA Consulting – Advisory fees re: ACCL - \$9,933.70

Wayne O'Keeffe Signs – TET branding for Stratford Golf Club - \$391.00

Bedford/Davey

### TET Grants Budget for the year – Budget vs Actual

The report 'Grants Approved Y/E 30/6/22 (as at 30/11/21)' had previously been circulated

Mr Hassall advised it was likely the grants budget would be exceeded.

The report was received.

### **Trustees Remuneration**

The independent review from Tandem Group had previously been circulated to the Trustees. It was resolved to accept the recommendations as per page 5 of the document, i.e. – Chair \$53,276.00, Deputy Chair \$36,551.00, Trustees \$32,222.00, technology allowance \$1,275.00 and mileage to be reimbursed at 0.79/km. Effective from 01 July 2021.

It was further agreed that a review will be undertaken at the mid-point of each term.

Erwood/Davey

Mr Hassall, Mr Wood and Mrs Wood left the room at 9.33am.

### **Secretarial Services**

It was resolved to increase the fee paid to Duncan Dovico for secretarial services to \$7,159.93 + GST/month.

Jamieson/Davey

Mr Hassall, Mr Wood and Mrs Wood returned to the room at 9.38am.

### **ACCL Ltd**

It was agreed that Mr Wood could remain in the room to answer any questions the Trustees may have, with the understanding he is there in his capacity as ACCL Chairman and not as a TET Trustee.

Mr Bedford updated the meeting on discussions that he had had with Peter McDonald.

It was agreed that nothing could be determined until the new costings had been received for Plan A and for Plan B. Mr Wood anticipated this would be around the 10<sup>th</sup> December. It was agreed that the ACCL board would advise TET of their intentions following receipt of the revised costings. Mr Upson could then also update his forecasts. A date and time for the Trustees to consider the updated request and information is to be determined.

### **COVID-19 Protocols**

It was agreed that anyone entering the TET office and /or boardroom would require a vaccine pass. To this end it was agreed that the TET office door would remain locked until vaccine passes had been shown, scanned and verified as valid.

Erwood/Stevenson

### **Grants**

#### **1. Avon School**

\$24,972.00 to purchase and install a Rinnai gas heating system, oven, dishwasher, fridge, range hood and a gas water heater. **Funding does not include the cost of ball guards.**

Erwood/Jamieson

## **The Bishop's Action Foundation (BAF)**

Andrew Brock and Marcia Millard attended the meeting at 10.45am to speak to the BAF funding application.

They left the meeting at 11.15am.

### **Grants continued ...**

#### **2. Norfolk Hall**

\$15,146.00 to re-roof the hall.

Davey/Wood

#### **3. Tara Condon**

\$1,297.00 to attend the Halberg Games in Auckland, 21-24 April 2022.

Davey/Bedford

#### **4. Kimil Foundation**

The application was declined.

Erwood/Jamieson

#### **5. Eltham Community Care Inc**

\$3,219.00 for operating expenses.

Jamieson/Erwood

#### **6. Horses Helping Humans Taranaki (HHH)**

The application was declined.

Erwood/Davey

#### **7. TET Community Assistance Project**

\$24,000.00 to purchase 6 mobility scooters.

Davey/Jamieson

#### **8. The Bishop's Action Foundation**

\$50,000.00, being \$21,000.00 for organisational support, \$15,000.00 for Wheelhouse workshops and a further \$14,000.00 to deliver the 'Seasons' programme.

Organisation to provide a quarterly report on who has received help through the BAF.

Stevenson/Erwood

#### **9. Maata District Hall**

\$68,185.00 for R & M to hall including re-roof, kitchen upgrade, purchase and installation of heat pumps and repainting the exterior of the building, **noting that this amount relates to the lower price of the quotes supplied with the application.**

It was noted that the organisation is no longer an Incorporated Society; however the organisation had included their Incorporated Society 'Rules'. Organisation to be advised that clause 35 (wind up) needed to be updated. The update should include upon winding up of the Society the funds shall be devoted to charitable purposes, remaining in the TET area.

Erwood/Bedford

**10. Taranaki Pioneer Village**

The application was deferred.

Erwood/Bedford

**11. Eltham Athletic Club**

\$7,435.00 to upgrade the long jump facility, high jump stands and race start gun.

Wood/Bedford

**12. Inglewood First Trust**

\$10,000.00 to host AmeriCARna in Inglewood – 24 February 2022

Davey/Erwood

**13. Inglewood Lions Club**

\$5,606.00 to re-roof the storage shed situated at 38 Kelly Street.

Davey/Bedford

**14. Taranaki Country Music Festival**

\$2,140.00 for costs for traffic management and hire of the Waitara Memorial Hall during the Taranaki Country Music Festival, to be held 17-20 February 2022.

Erwood/Bedford

**General Business**

There was no general business for discussion.

It was agreed to hold the next meeting on Wednesday 09 February 2022 at 9.15am at 84 Rata Street, Inglewood.

The meeting closed at 11.30am.

**Confirmed**



**Chairman**