

**TARANAKI ELECTRICITY TRUST**

**MINUTES OF A MEETING OF TRUSTEES HELD AT 84 RATA STREET, INGLEWOOD ON  
WEDNESDAY 16 NOVEMBER 2022 AT 9.07AM**

**Present**

Mr Davey (Chairman), Messrs Bedford, Davey, Erwood, Jamieson, Wood & Hassall. Mrs Stevenson.

**Chairman's update**

Chairman Davey advised the meeting that he had attended the Regional Sport Strategy meetings. It was agreed that these provided good information. Chairman Davey also advised that he had had discussions with Sustainable Taranaki and the Taranaki Retreat and that those organisations were likely to submit applications.

**Apologies**

There were no apologies

**Declarations of conflicts of Interest**

Mrs Stevenson – Waitara High School

Mr Erwood – SDC

**AGM Minutes**

The minutes of the AGM held on 21 October 2022 were confirmed.

Erwood/Stevenson

**Matters Arising**

There were no matters arising.

**Minutes**

The minutes of the meeting held on 21 October 2022 were confirmed.

Stevenson/Bedford

It was resolved that the in-committee minutes held on 21 October 2022 be excluded as the main meeting had in fact already closed.

Bedford/Stevenson

**Matters Arising**

There were no matters arising.

## Correspondence

### Stratford District Council

Mr Erwood left the room at 9.24am.

Request to re-purpose the sign in the south of town was approved, providing an update on the remaining undrawn funds from the grant was obtained.

Jamieson/Stevenson

Mr Erwood returned to the room at 9.29am.

A schedule of correspondence covering the period 15 October to 11 November had been circulated. It was resolved that inwards correspondence be received and outward approved.

Erwood/Stevenson

## Accounts

A schedule of accounts had been circulated. It was resolved that the following accounts which had been paid be ratified:

DC 21/10	Computerwise	System backup	8.63
DC 21/10	Baker Tilly	Financial statements audit	7,820.00
		Code of conduct and	
DC 21/10	Connect Legal	employment grievance	9,425.00
DC 21/10	Embark	Computer software	171.93
DC 21/10	GMA Consulting Limited	Consulting fees re: ACCL	3,595.36
DC 21/10	Marsh	Annual insurance	3,434.36
		Quarterly investment	
DC 21/10	Nikko Asset Management	management fees	3,229.00
DC 21/10	Public Trust	Custodial fees	848.33
DC 21/10	J Erwood	ACC reimbursement	436.36
DC 21/10	Central Taranaki Safe Community Trust	Grant	17,500.00
DC 21/10	Stratford Business Association	Grant	24,750.00
DC 21/10	Stratford Cricket Club	Grant	18,900.00
DC 21/10	Stratford District Council	Grant	148,935.38
DC 21/10	Taranaki Community Stadium Trust	Grant	12,500.00
DC 21/10	Taranaki Masters Games	Grant	476.66
DC 21/10	Tutaki Youth Inc Trust	Grant	25,000.00
DC 21/10	Urenui & Districts Health Group	Grant	8,676.48
DC 21/10	Waitara Alive	Grant	22,625.00
DC 21/10	Monique Wieruszowski	Grant	1,000.00
DC 28/10	Bill & Ben Maintenance	Window cleaning	60.00
DC 04/11	Kaimata School	Grant	1,773.04
DC 04/11	Mangamingi Community Trust	Grant	4,793.20
	Blue Light Te Ara Tika Driver Licensing		
DC 04/11	Programme	Grant	5,600.00
DC 04/11	TET Community Assistance Programme	Grant	13,185.00
DC 04/11	Nova Energy	Power	71.40
DC 04/11	NPDC	Rates	659.40
DC 04/11	Public Trust	Custodial fees	869.26
DC 04/11	Smokey Lemon	Website annual hosting licence	690.00
	Stratford Companion Animal Assistance		
DC 11/11	Trust	Grant	750.00
DC 11/11	Stratford Rugby Club	Grant	1,485.00
DC 11/11	Taranaki Motorsport Facility Charitable Trust	Grant	12,500.00

DC 11/11	Waitara Playcentre	Grant	2,747.43
			354,516.22

Accounts approved at the meeting

Computerwise	System backup	8.63
Stuff	AGM advert	151.58
Connect Legal	Code of conduct	1,451.00
Embark	Computer software	288.31
GMA Consulting Limited	Consulting fees re: ACCL	1,552.50
Marsh	Annual liability insurance	9,895.75
		13,347.77

Erwood/Stevenson

**TET Financial Statements to 30 September 2022**

The report 'TET Financial Statements to 30 September 2022' had previously been circulated. Mr Hassall gave an overview of the report.

**TET Grants Budget for the year – Budget vs Actual**

The report 'Grants Approved Y/E 30/6/22 (as at 31/10/22)' had previously been circulated. Mr Hassall gave an overview of the report.

The meeting agreed that the project reserve will be left as it was previously.

**Management systems**

The options of a management system and a grants system were discussed. It was resolved that Mr Hassall would make a recommendation for a management system and that the grants system would be put on hold at the moment.

Before/Stevenson

**WISE Charitable Trust**

At 9.53am Paul Scouller and Petunia Twala from the WISE Charitable Trust joined the meeting.

Both Paul and Petunia spoke to a powerpoint presentation about growing child poverty, intentions to increase temperatures, energy efficiency, mould removal, prevent heat loss and issues surrounding changing habits to enable homes to be warmer and dry. WISE are currently operating a HPA/WHIPIT pilot program. Paul and Petunia answered questions from the Trustees.

Paul Scouller and Petunia Twala left the meeting at 10.35am.

**Scooter agencies**

At 10.35am, Peter Death and Steve Paxon (Stratford), Bruce Williams (Inglewood) and John Williams and Tony Rogers (Waitara) joined the meeting. The purpose was for the Trustees to show their appreciation for the excellent work that the scooter agencies have done and to discuss the current issues.

Points noted from the agencies were:

- Supply has improved but demand is very high.
- Capping numbers would be difficult.
- Generally all recipients have a very real need and are genuine.

- Doctors approval is required.
- There was some variability between the agencies as to what is the maximum amount of money a person could have.
- Insurance needs to be covered by the recipient, but there was some concerns over insurance companies paying out.
- The users understand their responsibilities and, given the identification of TET on each scooter, there is no doubt that they remain the property of TET.
- Timing of grant decisions.
- No ceiling on funding is currently in place.

The agency representatives left the meeting at 11.11am.

#### **Administrator Officer**

It was resolved that Mr Hassall would send a final document on the service offering for the Secretarial function to the Trustees. This would include the office being open a minimum 10 hours over two days each week. The final contract will be electronically ratified as acceptable by Trustees.

Stevenson/Erwood

#### **Bank authorisers**

The meeting resolved that the Taranaki Electricity Trust bank authorisers will now be Mr Davey (Chairman), Mr Erwood (Deputy Chairman) and Mr Hassall (Executive Secretary), with two of the three to approve.

Wood/Stevenson

#### **Advances to organisations**

The meeting reviewed the current schedule of advances to community organisations. It was agreed to invite the Inglewood Community Childcare Centre to the March meeting to get an update.

#### **Vaccination policy**

It was resolved to remove the current vaccination policy, to align to the current health guidelines.

Stevenson/Bedford

#### **Taranaki Masters Games**

Chairman Davey advised the meeting that a proposal regarding a potential paritrial event in 2023 is expected to be received for consideration at the December meeting.

#### **Grants**

##### **1. WISE Charitable Trust**

Mrs Stevenson moved, seconded by Chairman Davey, \$186,010.86 to assist in the remediation of at least 40 homes in the TET area.

Mr Bedford moved an amendment, seconded by Mr Erwood, \$186,010.86 to fund removal items that will remain the property of WISE Charitable Trust in order to assist in the remediation of at least 40 homes in the TET area.

The amendment was put to the meeting and carried.

The amended motion then became the substantive motion. It was put to the meeting and carried.

Bedford/Erwood

**2. Taranaki Synthetic Turf Trust**

The application was deferred pending further information.

Erwood/Stevenson

**Taranaki Helath Foundation**

Chairman Davey left the room at 12.10pm.

Mr Erwood took the Chair and updated the meeting on discussions that he had had with Adrian Sole of the Taranaki Health Foundation.

Chairman Davey returned to the room at 12.13pm and took the Chair.

**Grants continued...**

**3. Nga Kaitiaki o Puketapu Hapu Trust**

The application was deferred once again.

**4. Inglewood District Health Trust**

\$50,000.00 for operating expenses.

Davey/Stevenson

**5. Kaimata School**

\$10,784.34 towards kitchen fit-out including various appliances.

Wood/Jamieson

**6. Midhirst School**

The application was declined.

Wood/Jamieson

**7. Toko School**

\$7,500.00 to purchahse 3D printer.

Wood/Jamieson

**8. St Patricks School Inglewood**

\$9,026.10 to purchase basketball system including hoops.

Wood/Jamieson

**9. Stratford Primary School**

\$25,000 to purchase subtuff cover for junior block deck.

Wood/Jamieson

**10. Huiakama School**

\$5,429.00 to purchase swimming pool covers.

Wood/Jamieson

**11. Kaponga Primary School**

\$20,873.15 to purchase shade sail for quad and waterproof canopy for deck.

Wood/Jamieson

<b>12. Norfolk School</b> \$4,519.93 to purchase gymnastics equipment for new hall.	Wood/Jamieson
<b>13. Avon Primary School</b> The application was declined.	Wood/Jamieson
<b>14. Matapu Primary School</b> \$21,250.00 to purchase outdoor cover for deck and walkway.	Wood/Jamieson
<b>15. St Josephs School Stratford PTA</b> \$60,000.00 to construct new senior playground.	Wood/Jamieson
<b>16. Stratford Central Kindergarten</b> \$1,957.83 to purchase replacement sandpit cover.	Wood/Jamieson
<b>17. Stratford Community Childcare Centre</b> \$61,695.00 to fund operational costs.	Wood/Jamieson
<b>18. Inglewood Community Childcare Centre</b> \$36,300.00 to purchase extension cover for outdoor play area.	Wood/Jamieson
<b>19. Waitara Playcentre</b> \$10,000.00 to construct new outdoor play area, remove fort and new bark bed.	Wood/Jamieson
<b>20. Eltham Kindergarten</b> \$18,500.00 to correct sloping land to prevent flooding and construct retaining wall.	Wood/Jamieson
<b>21. Tikorangi Playcentre</b> \$3,759.19 to purchase water play and outdoor equipment.	Wood/Jamieson
<b>22. Orapa Kindergarten (Waitara West)</b> \$7,500.00 to provide food and van service for attending children.	Wood/Jamieson
<b>23. Waitara Central Kindergarten</b> \$7,500.00 to provide food and van service for attending children.	Wood/Jamieson
<b>24. Inglewood Kindergarten</b> \$6,000.00 to purchase cubbies, sofas and tables.	Wood/Jamieson

- 25. Avon Kindergarten**  
\$1,108.02 to purchase clothes dryer.  
Wood/Jamieson
- 26. Koru Kindergarten**  
\$3,530.75 to purchase play equipment.  
Wood/Jamieson
- Mrs Stevenson left the meeting at 12.32pm.
- 2022 TET Tertiary Scholarship Grants**  
It was resolved to accept the convener's recommendations –  
22 approved @ \$2,000.00, total \$44,000.00  
Three were declined, due to the applicants not residing in the TET area.  
Erwood/Jamieson
- 27. Waitara Mobility Scooter Agency**  
\$10,000.00 to top up mobility scooter fund.  
Davey/Jamieson
- 28. Inglewood Swimming Club**  
\$4,620.00 for NPDC costs to hire pool.  
Wood/Davey
- 29. Republic of Whangamomona**  
\$9,000.00 for running costs of 2023 Republic Day.  
Erwood/Wood
- 30. Stratford Fishing Section**  
\$2,718.00 for annual Stratford kids trout fishing day.  
Erwood/Jamieson
- 31. Waitara Senior Citizens Association**  
\$10,000.00 to purchase heat pumps for hall.  
Bedford/Erwood
- 32. North Taranaki Community House Trust**  
The application was declined.  
Bedford/Erwood
- 33. Taranaki Hospice Inc**  
\$10,021 for office lease at Mary Anne and to purchase cushions and relieving mattresses.  
Bedford/Wood
- 34. Road Safety Education Limited**  
The application was declined.  
Wood/Jamieson

**35. Stratford-Avon Bowling Club**

\$8,552.00 for installation of CCTV and alarm.

Wood/Erwood

**36. Menzshed Waitara Inc**

\$24,291.34 to purchase new tools and machinery plus cover operational and administration costs.

Bedford/Erwood

**37. Huirangi School**

The application was declined.

Erwood/Wood

**38. Stratford Flyers Swimming Club**

\$34,916.00 for flyers camp, pool hire and office administrator.

Wood/Jamieson

**39. Milly Kirkwood**

\$2,200.00 for custom-made throwing frame, including travel for fitting.

Erwood/Davey

**40. Uruti Primary School**

The application was declined.

Erwood/Wood

**41. Taranaki Country Music Festival**

The application was deferred.

Wood/Bedford

At 12.48pm Mr Jamieson and Mr Wood left the meeting.

**In-Committee**

At 12.49pm it was resolved to go into committee.

Erwood/Davey

At 12.52pm it was resolved to come out of committee.

Bedford/Davey

It was agreed to hold the next meeting on Wednesday 14 December 2022 at 9.15am at 84 Rata Street, Inglewood.

The meeting closed at 12.53pm.



**Confirmed**

A handwritten signature in black ink, appearing to be 'M. J. ...', written in a cursive style.

**Chairman**