

TARANAKI ELECTRICITY TRUST

MINUTES OF A MEETING OF TRUSTEES HELD AT AGE CARE CENTRAL LIMITED, STRATFORD, ON WEDNESDAY 10 DECEMBER 2025 AT 9.12 AM

Present

Mrs Stevenson (Chairperson), Messrs Bedford, Erwood, McDonald, Jamieson & Hassall. Also in attendance was Donald McIntyre (NPDC Inglewood Community Board).

Apology

An apology was received and sustained from Mr Davey.

Bedford/Erwood

Trustees update

Chairperson Stevenson advised the meeting on discussions and updates relating to the NPDC (including changes in funding responsibilities), NP Partners, Waitara & Districts Community Childcare Centre, and the Stratford Health Trust. Mr Bedford advised that the Otupaiia development is starting and scheduled for completion in April 2026. Mr Erwood reported positive dialogue with both the Stratford Golf and Cricket Clubs, and with Mr McDonald, said that the Stratford A&P show was a resounding success with nearly 15,000 attending.

Declarations of conflicts of Interest

Mr McDonald – Stratford Health Trust through Age Care Central Limited.

Minutes

The minutes of the meeting held on 19 November 2025 were confirmed.

Erwood/Bedford

Matters Arising

There were no matters arising.

Correspondence

1. Waitara East School

The request to change the grant from chromebooks to ipads was approved.

Erwood/McDonald

2. Whangamomona Domain Board

An extension to uplift the grant until 31 March 2026 was approved.

Erwood/Jamieson

Adrian Sole (NPDC Bell Block Community Board) joined the meeting at 9.28am.

3. Stratford Health Trust

The meeting discussed a request for advisory assistance for the Stratford Health Trust.

Because of a conflict with Age Care Central Limited, Mr McDonald left the meeting at 9.38am.

It was agreed that the Trust would approve the Stratford Health Trust to engage a contractor, subject to correspondence being circulated to all Trustees, for up to 20 hours per month, for up to three months. The rate will be \$120/hour plus mileage.

Stevenson/Jamieson

Mr McDonald returned to the meeting at 9.42am.

4. New Plymouth District Council

It was agreed that the cameras for Inglewood could proceed, up to the quote value of \$60,298.55. The Trust will work with the NPDC as to who the provider is. The Urenui cameras remain on hold, pending a second quote.

Bedford/Stevenson

A schedule of correspondence covering the period 15 November 2025 to 5 December 2025 had been previously circulated. It was resolved that inwards correspondence be received and outwards approved.

Stevenson/Jamieson

Mr McIntyre and Mr Sole left the meeting at 9.51am.

Grants

1. Waitara Surfcasting & Angling Club

\$12,000.00 for annual Take a Kid Fishing Day.

Stevenson/Bedford

2. Age Concern Taranaki

\$10,000.00 for social connection programmes in the TET area.

Erwood/Jamieson

3. Cue Theatre Society Inc

\$15,000.00 for operating expenses.

Stevenson/McDonald

4. Taranaki Country Music Festival

\$1,000.00 for 2026 Country Music Festival.

Stevenson/Bedford

5. Wharehuia Community Centre Inc

\$47,746.00 for maintenance of pool and changing rooms.

Erwood/Jamieson

6. Horse Helping Humans Taranaki

The application was declined.

Jamieson/Stevenson

7. Stratford Shakespeare Trust

\$20,000.00 for the 2026 Shakespeare Festival.

Jamieson/McDonald

8. Te Ara Hou Waitara Charitable Trust

The application was declined.

Bedford/Stevenson

9. Sailability Taranaki Trust

\$18,000.00 to purchase Hana 303 yacht and beach trolley.

Stevenson/McDonald

10. Clifton Rowing Club

\$16,400.00 for sculling blades/oars and rowing erg machines.

Erwood/Bedford

11. Taranaki Branch of the NZAHAA

\$6,564.35 to restore a WWI German field gun, providing it remains in the TET area.

Erwood/Jamieson

In-committee

At 10.18am the meeting went into committee

Stevenson/Bedford

At 10.19am the meeting came out of committee.

Stevenson/Erwood

Accounts

A schedule of accounts had been circulated. It was resolved that the following accounts which had been paid be ratified:

AP 20/11/25	Forever Amber Limited	Secretary services	8,645.62
DC 21/11/25	Computer Wise	McAfee monitoring and annual sub	119.03
DC 21/11/25	D. K. Bendall	Office cleaning	60.00
DC 21/11/25	Embark Solutions	Grants system	288.31
DC 21/11/25	Nova Energy	Power	140.51
DC 21/11/25	Smokey Lemon	Annual website hosting	897.00
DC 21/11/25	Central Taranaki Safe Community Trust	Grant	17,500.00
DC 21/11/25	Clifton Rugby & Sports Club	Grant	9,345.50
DC 21/11/25	Eltham Business & Professional Assn	Grant	3,350.10
DC 21/11/25	He Rau Oranga Trust	Grant	9,678.16
DC 21/11/25	Inglewood Scout Group	Grant	300.00
DC 21/11/25	Life Education Trust Taranaki	Grant	7,500.00
DC 21/11/25	Special Olympics North Taranaki Trust	Grant	4,500.00
DC 21/11/25	Stratford Companion Animal Assistance Trust	Grant	500.00
DC 21/11/25	TET Athletics Taranaki	Grant	11,250.00
DC 28/11/25	D. K. Bendall	Office cleaning	60.00

DC 28/11/25	Inglewood High School	Grant	13,674.87
DC 28/11/25	Taranaki Community Stadium Trust	Grant	1,162.80
DC 28/11/25	The Bishop's Action Foundation	Grant	2,000.00
DC 28/11/25	Uruti Community Centre	Grant	27,830.16
DC 05/12/25	Waitara Alive	Grant	12,500.00

131,302.06

Accounts for payment:

Computer Wise	McAfee monitoring	9.78
Embark Solutions	Grants system	288.31

Stevenson/Bedford

Grants actual v budget

Mr Hassall spoke to the previously circulated grants actual v budget report. It was received by the meeting.

Advances to community groups

It was agreed that the loan to the Inglewood Community Childcare Centre continue on the same basis, with interest charged quarterly at the 90-day bank bill rate plus 1.5%. Principal will continue to be repaid at \$20,000pa.

Erwood/Stevenson

Fluxx grants system

Mr Hassall provided a further update on the Fluxx system and progress made. It was agreed that the manual application process should be used in parallel with Fluxx for two funding rounds.

Audit Management Letter

The previously circulated management letter from Baker Tilly Staples Rodway was received. The points raised in the letter were noted. The Trustees agreed that the current processes as satisfactory.

Chairperson Stevenson

Meeting dates for 2026

It was agreed that the meeting for February will be held on the second Wednesday in the month. The June meeting will be held on the fourth Wednesday in the month. All other meetings, including December, will be held on the third Wednesday of the month.

Election

With an election due to be held in June 2026, it was agreed to appoint Election Services to handle this process.

Jamieson/Stevenson

Waitara & Districts Community Childcare Centre

The meeting was updated on the progress of Waitara & Districts Community Childcare Centre and the necessary conditions that must be satisfied. It was agreed that the missing information must be fully received by 31 January 2026. Failure to do so, may result in no further extensions. Included in this information is the full report provided by the independent consultant and monthly Profit & Loss reports.

Stevenson/Jamieson

The meeting closed at 10.56am.

It was agreed to hold the next meeting on Wednesday, 11 February 2025, 84 Rata Street, Inglewood, at 9.15am.

Confirmed

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke at the end.

Chairman