

TARANAKI ELECTRICITY TRUST

APPLICATION FOR GRANT (from September 2019)

Office Use	
Area:	
Date:	
Appl No:	
Amount:	

Our preference is to receive this application and all supporting documents electronically as a SINGLE pdf file (file to be no larger than 5 MB). However, if you are supplying hard copies, all documents must be A4 in size. Please do not staple, fold or bind any information as this application will be scanned. Please do not send information which may be largely irrelevant.

FAILURE TO ADHERE TO THE ABOVE AND/OR APPLICATIONS NOT COMPLETED FULLY WILL RESULT IN YOUR APPLICATION NOT BEING PROCESSED.

1. Name of Applicant or organisation:	
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2. Postal Address:	
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3. (a) Street Address:	
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(b) Project Address: (if different from above)	
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4. Contact Person:	
Name:	
Address:	
E Mail:	
Phone No. Daytime:	
Night time:	
Position held in organisation:	

5. Under which category does the applicant fall?	
A charity registered with the Charities Commission (attach certificate)	
An Incorporated Society not registered with the Charities Commission (attach certificate)	
An unincorporated organisation or club (attach constitution/rules)	
An individual	
Other (please state) (e.g. company, district council, educational institution)	

(a) Are you or your club or organisation registered for GST?

No

Yes

(b) Is your organisation responsible to, or controlled by, any other organisation/authority?

No

Yes

If yes, please specify:

(c) Have you or your club or organisation received a grant from TET before?

No

Yes

If yes, specify date of last grant:

(d) What was the last grant approved to you or your club or organisation for?

(e) What benefit did you or your club or organisation receive from the last grant?

6. Please provide details of your organisations membership:

(a) Please advise what involvement you or your club or organisation have with the wider community?

7. The full details of the project are: (Write a brief description and attach separate sheets if necessary. DO NOT ONLY STATE 'See attached')

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8. The full costs of this project are: (note – if you are registered for GST, please do not include GST in these figures)

Project Items	\$
Total Cost	\$

9. How do you intend financing this project:

	\$
Taranaki Electricity Trust Grant	
Fundraising	
Loans/Mortgages	
\$ Already spent	
\$ set aside for this project	
Donations	
Voluntary Effort	
Other	
Other	
Total	

10. Duration of Project:

Start Date	Finish Date
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11. What other organisations are you applying to for funding assistance for this project?		
Name	\$ Requested	\$ Amount Granted

12. Under which category does the application fall?	
Relief of Poverty	
Advancement of Education	
Advancement of Religion	
Other purposes beneficial to the Community	
How does this application align with the TET priorities as outlined on the 'Annual Plan & Policy on Income Distribution' available on the TET website.	

13. Why should this project receive a grant from Taranaki Electricity Trust?
(What is the need for this project and how will it benefit you or your organisation? Will it benefit the Community at large?)
Please explain how your project will be affected if you do not receive the funding requested?

14. Checklist of information required with this application	(Tick)
1. A set of current financial accounts which are no older than 15 months, either prepared by a Chartered Accountant or equivalent or reviewed by an independent person.	
2. At least 2 quotes in support of costs of project. Goods and services should be sourced from within the TET area, unless there are valid reasons why this is not possible.	
3. Copy of Trust Deed, Charities Commission certificate of registration, Constitution, Rules (if applicable).	
4. Copy of certified minutes showing the resolution of The committee/Governing Body's decision to apply to TET for funding.	
5. I / We have read the Annual Plan and Policy on Income Distribution.	
Note: (a) If less than 2 quotes are supplied then please state reasons <hr/>	

15. Payment of your Grant:
If your application is successful your Grant will be paid by direct credit. Please attach an encoded deposit slip or copy of a bank statement with this application.

16. Declaration:
I hereby declare that the information supplied is true and correct:
Signed:
Position:
Date:

Email to: taret@xtra.co.nz

Post to: Taranaki Electricity Trust, PO Box 163, INGLEWOOD. Ph: 06 756 7563

TET will not release any confidential information unless we are obliged to by law. All grant applications, both successful and unsuccessful, are included in the monthly minutes which are published on the TET website. These details include the name of the applicant, the amount granted and potentially details about the purpose of the grant.