

TARANAKI ELECTRICITY TRUST

MINUTES OF A MEETING OF TRUSTEES HELD AT 84 RATA STREET, INGLEWOOD ON WEDNESDAY 13 FEBRUARY 2019 AT 9.00AM.

Present

Mr Campbell, (Chairman), Messrs Bedford, Jamieson, Wood & Hassall, Mrs Schumacher. Mrs Wood.
Daryl Warburton (Waitara High School)

Apologies

An apology was received from Mr Davey. The apology was sustained.

Bedford/Wood

Declarations of conflicts of interest

Mr Jamieson – Rotokare Scenic Reserve Trust

Mr Bedford – Waitara Boating Club

Mr Campbell – Pioneer Village and Stratford District Scottish Soc

Minutes

The minutes of the meeting held on 12 December 2018 were confirmed.

Schumacher/Wood

Matters Arising

There were no matters arising.

Correspondence

1. NTSRI

The request to use the expected GST refund in the amount of \$229,028.00 towards completing work at the Clifton Park Project which wasn't originally budgeted for, was discussed.

It was resolved to decline the request and advise the organization that the expected GST refund was to be returned to the TET.

Schumacher/Wood

It was noted that the organisation had not responded to the TET request to receive a schedule of the final costs associated with the Clifton Park Project. Administration Officer to request the information again.

2. Waitara Boating Club

The organisation's request to redirect savings made on work undertaken to date, toward the upgrade of the kitchen was discussed.

It was resolved to allow the organisation to redirect the savings made towards the kitchen on the proviso that all work in the downstairs area is completed first, as per the original application.

Jamieson/Campbell

3. MCA NZ Ltd

It was agreed to invite Mr Chamberlain to the March meeting.

A schedule of correspondence covering the period 12 December to 08 February had been circulated. It was resolved that inwards correspondence be received and outward approved.

Wood/Schumacher

Accounts

A schedule of accounts had been circulated. It was resolved that the following accounts which had been paid be ratified:

DC 14/12	Inglewood Club	Grant	34,782.61
DC 14/12	Inglewood Volunteer Fire Brigade	Grant	500.00
DC 14/12	Taranaki Masters Games	Grant	33,000.00
DC 14/12	TET Community Assistance Project	Grant	11,100.00
DC 14/12	Waitara Foodbank	Grant	2,000.00
DC 19/12	J Campbell	Trustees Remuneration	6,826.47
DC 19/12	K Bedford	Trustees Remuneration	5,095.60
DC 19/12	M Davey	Trustees Remuneration	4,175.45
DC 19/12	A Jamieson	Trustees Remuneration	4,175.45
DC 19/12	K Schumacher	Trustees Remuneration	4,175.45
DC 19/12	A Wood	Trustees Remuneration	4,175.45
DC 21/12	Computer Wise Ltd	McAfee security monitoring	8.63
DC 21/12	Corporate Trustee Services	Custody fee - October 2018	791.95
DC 21/12	Corporate Trustee Services	Custody fee - November 2018	830.10
DC 21/12	S Agent	Grant	100.00
DC 21/12	Central Taranaki Safe Community Trust	Grant	12,352.25
DC 21/12	Clifton Rowing Club	Grant	4,570.00
DC 21/12	Inglewood Development Trust	Grant	24,999.75
DC 21/12	Koru Kindergarten	Grant	10,000.00
DC 21/12	Orapa Kindergarten	Grant	442.82
DC 21/12	Stratford Community Sports Soc	Grant	17,152.18
DC 21/12	Stratford Companion Animal Assistance	Grant	750.00
DC 21/12	Stratford District Scottish Society	Grant	2,440.00
DC 21/12	Taranaki Patchworkers & Quilters	Grant	1,881.00
DC 21/12	Taranaki Pioneer Village Soc	Grant	250.00
DC 21/12	Tutaki Youth Inc Trust	Grant	50,000.00
DC 03/01	Central Swimming	Grant	17,000.00
DC 03/01	Taranaki Alpine Club	Grant	10,000.00
DC 03/01	Waitara Lawn Tennis Club Inc	Grant	1,015.65
DC 03/01	Nova Energy	Electricity charges	56.66
DC 23/01	Inglewood Welfare Soc	Drawdown on loan	164,063.84
DC 25/01	F Elliott	Grant	2,000.00
DC 25/01	Inglewood Club	Grant	34,782.61
DC 25/01	Inglewood Welfare Soc	Grant	4,525.80
DC 25/01	Stratford Golf Club	Grant	2,736.01
DC 25/01	Stratford Indoor Bowls	Grant	3,000.00
DC 25/01	Swimming Taranaki Inc	Grant	1,195.65

DC 25/01	Taranaki Dragons	Grant	3,000.00
DC 25/01	Taranaki Hospice Inc	Grant	9,978.00
DC 25/01	Taranaki Pioneer Village Soc	Grant	124.99
DC 25/01	Computer Wise Ltd	McAfee security monitoring	8.63
DC 25/01	Nikko Asset Management	Management Fees Oct - Dec 2018	3,146.00
DC 25/01	Nova Energy	Electricity charges	53.62
DC 01/02	Central Taranaki Riding for the Disabled	Grant	8,050.00
DC 01/02	A May	Grant	2,000.00
DC 01/02	Stratford Fishing Section	Grant	2,300.00
DC 01/02	Stratford Golf Club	Grant	13,982.14
DC 08/02	T Barbarich-Love	Grant	2,000.00
DC 08/02	J Gibbon	Grant	2,000.00
DC 08/02	J McLeod	Grant	1,766.00
DC 08/02	Tarata Community Church	Grant	6,000.00
DC 08/02	Waitara Railway Preservation Soc Inc	Grant	10,657.00
DC 08/02	O Wilson	Grant	2,000.00
DC 08/02	L Wood	Grant	2,000.00

The following account was approved for payment –
Taranaki Masters Games – Laptop \$1,697.99

Schumacher/Jamieson

Age Care Central

Chairman Campbell advised the meeting that Age Care Central had made an application to the TSB Community Trust and as part of that process the TSB Community Trust had asked Age Care Central if the TET would be renewing the Age Care Central mortgage.

It was agreed that if the TSB Community Trust formally asked TET, that a reply could be sent advising it is the intention of the TET to continue the mortgage.

TET Grants Budget – Budget vs Actual

The document 'Grants YE 30.06.19 as at 30.01.19', TET Balance Sheet as at 31 December 2018 and P & L for the QTR ended 31 December 2018 had previously been circulated to the Trustees. Mr Hassall spoke to the reports.

Grants

1. Inglewood Community Mini Putt Trust

The application was deferred.

2. Waitara High School

Mr Warburton spoke to the application.
\$25,000.00 towards installing a commercial grade kitchen.

Jamieson/Campbell

Mr Warburton left the meeting at 10.00am

Tikorangi Playcentre

Kristie Boyd attended the meeting at 10.00am and updated the Trust on the building requirements of the Tikorangi Playcentre.

The organisation was requesting a change in the use of the \$20,000.00 grant which was approved in October 2017 which had yet to be drawn down.

It was resolved to allow the organisation to use the funds towards the design of a new building.

Schumacher/Wood

Mrs Boyd left the meeting at 10.15am.

Grants continued.....

3. Stratford District Theatre Trust

The application was deferred.

Organisation to be advised that they should confirm to the TET by 20th April that the application was still current.

Wood/Campbell

4. North Taranaki Community House Trust

\$8,000.00 for 1 year's rent on 67 McLean Street, Waitara, **subject to the organisation providing a copy of the lease to the TET.**

Bedford/Wood

5. Payton Agent

\$700.00 to represent Taranaki at Div II, to be held March 2019 – swimming.

Wood/Jamieson

6. Waitara Veteran Golfers Soc

\$500.00 to host annual 5 day veteran's golf tournament.

Bedford/Schumacher

7. Central Taranaki Blue Light Committee

The application was declined.

Campbell/Bedford

8. The Village Gallery

\$ 2,500.00 to upgrade display lighting.

Wood/Jamieson

9. Waitara Surfcasting & Angling

\$4,000.00 for annual 'Take a Kid Fishing Day'

Bedford/Schumacher

10. The Kai Kitchen Trust

The application was declined.

Jamieson/Wood

11. William Van Koppen

\$500.00 to represent Central Region U17 team – Badminton.

Schumacher/Campbell

12. Inglewood First Trust

\$10,000.00 to host AmeriCARna on 21 February 2019.

Schumacher/Jamieson

13. Waitara Kayak Club

\$9,880.00 to purchase two K2 Kayaks.

Bedford/Jamieson

Applicant to be advised that it was noted their constitution did not allow for their annual financial statements to be either audited or reviewed which may have implications with any future funding application.

14. Stratford Trotting Club

The application was declined.

Schumacher/Campbell

15. Stratford Positive Ageing Committee

\$7,350.00 to run activities during 2019.

Wood/Jamieson

16. Percy Thomson Trust

\$5,000.00 towards exhibitions. To be paid on invoice.

Jamieson/Wood

17. The Scout Association of NZ

The application was declined.

Campbell/Bedford

18. Taranaki Pioneer Village

Mr Campbell had previously declared an interest and left the room while discussions took place.

\$50,000.00 being \$5,000.00 for education, \$10,000.00 for promotion and \$35,000.00 for maintenance.

Jamieson/Wood

19. Stratford District Scottish Soc

Mr Campbell had previously declared an interest and left the room while discussions took place.

\$12,200.00 to conduct 20 skype lessons and purchase 12 kilts.

Bedford/Wood

20. Rotokare Scenic Reserve Trust

Mr Jamieson had previously declared an interest and left the room while discussions took place.

\$40,000.00 to deliver the 2019 Rotokare Environmental Education programme.

Bedford/Schumacher

21. Taranaki Biodiversity Trust (Wild for Taranaki)

The application was declined.

Schumacher/Bedford

22. Taranaki Community Stadium Trust

\$50,000.00 for insurance, R & M, salaries, repairs to old gym and improvements to kitchen.

Bedford/Schumacher

23. TET Athletics

The application was deferred.

Schumacher/Jamieson

24. Waitara Alive

The application was deferred.

Jamieson/Wood

General Business

Regional Sports Strategy

Chairman Campbell gave an update on meetings he had attended.

TET Review

Mr Bedford questioned whether it was necessary to hold a workshop to discuss the practices of the TET. Mrs Schumacher suggested the possibility of an independent facilitator being used during the process.

Due diligence, information contained in TET application form and post grant accountability and outcome reporting were also discussed.

It was agreed Mr Hassall would draft the discussed additions to the application form and declaration form and circulate for Trustees to consider.

Next meeting

It was agreed to hold the next meeting on Wednesday 20 March 2019 at 9.00am.

The meeting closed at 12.20pm.

Confirmed

20 March 2019

Chairman

JACampbell