

## TARANAKI ELECTRICITY TRUST

### MINUTES OF A MEETING OF TRUSTEES HELD AT 84 RATA STREET, INGLEWOOD ON WEDNESDAY 16 JUNE 2021 AT 9.10AM.

#### **Present**

Mr Jamieson, (Chairman), Messrs, Bedford, Erwood, Wood & Hassall, Mrs Stevenson. Mrs Wood.

#### **Apologies**

An apology was received from Mr Davey. The apology was sustained.

Bedford/Wood

Chairman Jamieson advised the meeting he had a proxy form from Mr Davey.

#### **Declaration of conflicts of interest**

The potential conflicts of interest with Mrs Stevenson in relation to Inglewood First, Chairman Jamieson in relation to the Blue Light Te Ara Tika Driver Licensing Programme and Mr Erwood in relation to the Blue Light Te Ara Tika Driver Licensing Programme were noted with Chairman Jamieson advising that the Trustees were not required to leave the room when discussions took place.

#### **Minutes**

The minutes of the meeting held on 19 May 2021 were confirmed.

Stevenson/Erwood

#### **Minutes**

The minutes of the In Committee meeting held on 19 May 2021 were confirmed.

Stevenson/Erwood

#### **Matters Arising**

There were no matters arising.

Richard Jordan and Kevin Rowan attended the meeting at 9.35am.

#### **Correspondence**

##### **1. Stratford District Council (SDC)**

The correspondence advising it was the intention of the SDC to apply for up to \$500,000.00 for any surplus between the TET grants budget and TET grants approved for the current financial year was acknowledged.

## 2. Eltham & District Historical Soc Inc

It was agreed to allow an extension of time for the organisation to uplift their grant approved in May 2020. In effect the organisation must expend and uplift the grant by 30 April 2022. Any funds remaining on the ledger at that time will be written off without further correspondence.

Erwood/Wood

A schedule of correspondence covering the period 19 May 2021 to 11 June 2021 had been circulated. It was resolved that inwards correspondence be received and outward approved.

Jamieson/Wood

## TET Community Assistance Project

Chairman Jamieson advised the meeting that the Stratford Lions Club had agreed to take over administering the Mobility Scooter project from Mr John Campbell.

## Accounts for payment & receipt of financial information

A schedule of accounts had been circulated. It was resolved that the following accounts which had been paid be ratified:

DC 26/05	Eltham Business Assoc	Grant	40,000.00
DC 26/05	Eltham Business Assoc	Grant	250.00
DC 26/05	Waitara Gymsports	Grant	5,225.00
DC 26/05	Inglewood Primary School	Grant	640.80
DC 26/05	Mountain Mystics Leisure Marchers	Grant	500.00
DC 26/05	Nga Pekanga Catholic Maori Soc	Grant	4,332.00
DC 26/05	Nga Pekanga Catholic Maori Soc	Grant	632.00
DC 26/05	Nga Pekanga Catholic Maori Soc	Grant	6,200.50
DC 26/05	Pregnancy Help	Grant	3,000.00
DC 26/05	Stratford A & P Assoc	Grant	8,290.00
DC 26/05	Stratford District Theatre Trust	Grant	6,250.00
DC 26/05	TET Community Assistance Project	Grant	22,800.00
DC 26/05	Tutaki Youth Inc Trust	Grant	37,500.00
DC 26/05	Urenui & Districts Health Group	Grant	3,250.00
DC 26/05	Urenui & Districts Health Group	Grant	7,574.46
DC 04/06	T Loveridge	Grant	1,749.00
DC 04/06	Nga Pekanga Catholic Maori Soc	Grant	513.57
DC 04/06	N Niumea	Grant	1,749.00
DC 04/06	Stratford Rugby Club	Grant	6,396.84
DC 04/06	The Bishop's Action Foundation	Grant	6,268.66
DC 11/06	Inglewood Fitness Club	Grant	45,870.60
DC 11/06	Nga Pekanga Catholic Maori Soc	Grant	484.20
DC 11/06	Stratford Basketball Assoc	Grant	481.00
DC 11/06	Taranaki Garden Trust	Grant	7,080.00
DC 11/06	Computer Wise Ltd	McAfee security - monitoring and license fees	106.38
DC 11/06	Connect Legal Taranaki	Professional fees - TET Holdings Ltd	287.50
DC 11/06	Corporate Trustee Services	Custody fee & recovery of BNP - March 2021	818.73
DC 11/06	Embark Solutions	System hosting and licence fees	171.93

The following account was approved for payment –

GMA Consulting – Advisory Fees re: Agecare Central Ltd - \$6,727.16

Bedford/Erwood

### **End of Year Write Offs**

A list had previously been circulated to the Trustees.

The Trustees resolved to write off \$60,467.13 with respect to grants over 12 months old, as per the circulated list.

Wood/Bedford

### **TET Financial Advisor**

It was agreed to put the item on the July agenda.

### **TET Grants Budget vs Actual**

The report 'Grants Approved Y/E 30/06/21 (as at 31/05/21)' had previously been circulated to the Trustees. Mr Hassall spoke to the report.

### **Taranaki Pioneer Village**

The recently submitted claim against grant 16416 was discussed and approved for payment. Organisation to be advised that on this occasion the invoice relating to the car park will be reimbursed, however going forward the invoices submitted for reimbursement against grant 16416 must be for the re-roof project as per their request in February 2021 for a change in use of funds.

Jamieson/Stevenson

### **Blue Light Te Ara Tika Driver Licensing Programme**

Kayanna Holley, Leanne Richards and Saskia Mills attended the meeting at 9.40am.

The document 'Blue Light Te Ara Tika Driver Licensing Programme Performance Review' had previously been circulated to the Trustees. The three representatives spoke to the report advising that they would like to extend the programme to North Taranaki, including Inglewood and Waitara depending on what funding was able to be sourced.

Mrs Stevenson and Mr Bedford suggested some organisations in the Inglewood/Waitara ward who may be interested in providing funding, together with suggestions on who to liaise with to ensure community engagement and inclusion.

Kayanna Holley, Leanne Richards and Saskia Mills left the meeting at 10.15am.

## **Grants**

### **1. Inglewood High School**

The application was deferred.

Jamieson/Wood

### **2. Awatuna Hall Soc**

The application was declined.

Bedford/Stevenson

### **3. Inglewood Division Indoor Bowls**

\$400.00 to host the Bankier Rosebowl tournament in Waitara. To be held 24-25 July.

Erwood/Wood

#### **4. Inglewood Swimming Club**

\$7,482.00 towards pool hireage and coaching fees.

Organisation to be advised that it was noted that the club had not filed its accounts with the Registrar of the Incorporated Societies since 2017 and should do so promptly.

Bedford/Stevenson

#### **5. Oliver Peters**

The application was deferred.

Applicant to be asked to submit quotes for the expected expenditure.

Bedford/Stevenson

#### **6. Sue Taylor**

The application was declined.

Jamieson/Erwood

#### **7. Stratford Community House Trust**

\$16,317.00 for - 1. Annual rent & power for the Stratford Family History and Stratford Community Foodbank. 2. Electricity costs for Holy Trinity Church office. 3. Operating expenses.

Wood/Erwood

Maria Ramsay and Glenn West, representing the Toi Foundation, attended the meeting at 10.30am

#### **8. Inglewood Development Trust**

Chairman Jamieson invited the Trustees to address Mr Jordan with any questions relating to the application.

The application was deferred.

Jamieson/Stevenson

Mr Jordan and Mr Rowan left the meeting at 10.40am

#### **Toi Foundation**

Maria Ramsay delivered a PowerPoint presentation on the recent rebranding from TSB Community Trust to the Toi Foundation including the rationale behind the move away from a 'Trust' to a 'Foundation'. The presentation also covered the Foundation's strategic framework and the four areas the Foundation was concentrating on, being 'Child & Youth Wellbeing', 'Empowering Maori Aspiration', 'Improved Environment' and 'Increased Access to Opportunities'.

Maria tabled some hard copies of the presentation and advised the information was also available to download on their website.

There was a discussion on how the Toi Foundation and TET could work collaboratively on applications where the applicant was applying to both organisations for funding. Maria explained the background work which the Toi Foundation undertook and that they would be happy to share that information with the TET Trustees. Mr Bedford asked specifically about an upcoming application from an Urenui organisation and whether that could be considered as a 'test' run. It was acknowledged that more discussion would be required and a process agreed while each organisation retained autonomy over the final funding decision.

Maria Ramsay and Glenn West left the meeting at 11.45am

## **Grants Continued...**

### **9. Waitara Offshore Fishing Club Inc**

The application was declined.

At the March 2021 meeting, the Trustees approved an extension of time for the organisation to uplift the funds with respect to the installation of a boat rinse system by the Waitara river boat ramp project. As it was likely that project would not commence for some time, it was now agreed to advise the organisation they could put the original approved grant of \$10,000.00 towards the purchase of a 10M x 18M Marquee and then reapply for the boat rinse system project in 12 months' time. The organisation would need to confirm in writing what their intention would be.

Bedford/Erwood

### **10. Inglewood First Trust**

Mrs Stevenson moved, seconded by Mr Bedford, \$99,000.00 being \$35,000.00 for operating expenses, \$ 37,000.00 for promotion, and a further \$27,000.00 to host the international vintage car festival.

Mr Wood moved an amendment, seconded by Mr Erwood, \$50,000.00 towards operating expenses and promotion and a further \$20,000.00 to host the international vintage car festival.

The amendment was put to the meeting and lost.

The original motion was then put to the meeting and carried by majority, being \$35,000.00 for operating expenses and \$37,000.00 for promotion to be paid quarterly, and a further \$27,000.00 to host the international vintage car festival to be paid on invoice.

Stevenson/Bedford

### **11. Sacred Heart Parish Inglewood**

\$4,400.00 for one heat pump and two extractor fans for the presbytery.

Jamieson/Erwood

### **12. Beautify Waitara**

The application was declined.

Stevenson/Bedford

### **13. Emilie Back**

\$500.00 to attend Outward Bound 05-25 July 2021.

Wood/Stevenson

### **14. Taranaki Rugby Football Union**

The application was declined.

Bedford/Stevenson

## **General Business**

### **Agecare Central Ltd**

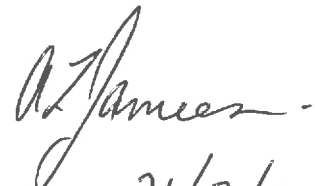
Mr Hassall gave the meeting a brief update and confirmed we were awaiting developments on their end.

**Next meeting**

It was agreed to hold the next meeting on Wednesday 21 July 2021 at 9.15am.

The meeting closed at 12.25pm

**Confirmed**



**Chairman**

21/7/2021