

## TARANAKI ELECTRICITY TRUST

### MINUTES OF A MEETING OF TRUSTEES HELD AT 84 RATA STREET, INGLEWOOD ON WEDNESDAY 17 NOVEMBER 2021 AT 9.00 AM

#### **Present**

Mr Jamieson, (Chairman), Messrs Bedford, Davey, Erwood, Wood & Hassall. Mrs Stevenson. Mrs Wood.

#### **Apologies**

There were no apologies

#### **Declarations of conflicts of Interest**

Mrs Stevenson – Stratford Parents Centre, Waitara High School

Mr Erwood – SDC

Chairman Jamieson – SDC

#### **AGM Minutes**

The minutes of the AGM held on 20 October 2021 were confirmed.

Erwood/Stevenson

#### **Matters Arising**

There were no matters arising.

#### **Minutes**

The minutes of the meeting held on 20 October 2021 were confirmed subject to the following –  
Pg 5, Grant 3, Inglewood Community Mini Putt Charitable Trust. Change ‘including naming rights of the complex’ to ‘including TET signage at the complex’.

Jamieson/Davey

#### **Matters Arising**

There were no matters arising.

#### **Correspondence**

##### **1. Stratford Business Assoc**

The organisation was seeking to re-purpose allocated TET funding for the Christmas Parade into an alternative Christmas Promotion. It was agreed to write to the organisation seeking specific details of what the alternative Christmas promotion would be.

Wood/Jamieson

##### **2. Stratford Football Assoc**

It was agreed to invite two representatives to the December meeting.

### 3. The Bishop's Action Foundation

It was agreed to invite two representatives to the December meeting.

### 4. GMA Consulting Ltd

It was agreed Mr Hassall would organise a suitable time for Barry Upson to attend a TET workshop to discuss ACCL.

A schedule of correspondence covering the period 20 October to 12 November had been circulated. It was resolved that inwards correspondence be received and outward approved.

Jamieson/Erwood

### Accounts

A schedule of accounts had been circulated. It was resolved that the following accounts which had been paid be ratified:

DC 27/10	Age Concern Taranaki Inc - Waitara	Grant	2,500.00
DC 27/10	Central Taranaki Safe Community Trust	Grant	17,160.00
DC 27/10	Inglewood Community Mini Putt Trust	Grant	125,000.00
DC 27/10	Kaimata School	Grant	225.00
DC 27/10	Kaponga Primary School	Grant	9,000.00
DC 27/10	Manukorihi Hapu Charitable Trust	Grant	99,000.00
DC 27/10	Norfolk Primary School	Grant	9,000.00
DC 27/10	Stratford District Theatre Trust	Grant	2,500.00
DC 27/10	Taranaki Community Stadium Trust	Grant	6,250.00
DC 27/10	Tutaki Youth Inc Trust	Grant	37,500.00
DC 27/10	Urenui & Districts Health Group	Grant	3,250.00
DC 27/10	Urenui Pa Trustees	Grant	8,130.75
DC 29/10	SDC	Grant	500,000.00
DC 29/10	Taranaki Masters Games	Grant	425.06
DC 29/10	T Bedford	Reimbursement	40.27
DC 29/10	Bill & Ben the Maintenance Men	Window cleaning	20.00
DC 29/10	Nikko Asset Management	Investment Management Fees July - September 2021	2,250.00
DC 29/10	Nova Energy	Electricity charges	69.59
DC 05/11	Corporate Trustee Services	Custody fee & recovery of BNP - August 2021	886.11
DC 05/11	Corporate Trustee Services	Custody fee & recovery of BNP - September 2021	901.80
DC 05/11	Embark Solutions	Hosting and licence fees	171.93
DC 05/11	NPDC	Rates	628.30
DC 05/11	Smokeylemon	Annual hosting fee	690.00
DC 05/11	J Wood	Reimbursement	77.02
DC 10/11	Eltham Volunteer Fire Brigade	Grant	3,000.00
DC 10/11	Rotokare Scenic Reserve Trust	Grant	15,500.00
DC 10/11	St Andrews Presbyterian Church Stratford	Grant	6,000.00
DC 10/11	Stratford District Scottish Soc	Grant	2,804.00
DC 10/11	Taranaki Community Stadium Trust	Grant	4,800.00
DC 10/11	Taranaki Masters Games	Grant	106.38
DC 10/11	Taranaki Masters Games	Grant	433.34
DC 10/11	Taranaki Masters Games	Grant	1,946.38
DC 10/11	Waitara Alive	Grant	12,500.00

The following accounts were approved for payment-  
Baker Tilly Staples Rodway – Audit fees \$9,481.75  
Connect Legal Taranaki – Professional fees re C.O.I and auditor letter \$501.25  
Connect Legal Taranaki – Professional fees re loan variation Stratford Vineyard Church \$777.50  
GMA Consulting Ltd – Professional Services re ACCL \$2,565.63

Davey/Stevenson

### **TET Financial Statements to 30 September 2021**

The report 'TET Financial Statements to 30 September 2021' had previously been circulated. Mr Hassall gave an overview of the report.

### **TET Grants Budget for the year – Budget vs Actual**

The report 'Grants Approved Y/E 30/6/22 (as at 31/10/21)' had previously been circulated. Mr Hassall gave an overview of the report.

The two reports were accepted.

### **Norfolk School Cluster Te Kahui Ako o Kohanga Moa**

Representatives from the above cluster attended the TET October meeting. Their discussion paper 'Te Kahui Ako o Kohanga Moa – Inglewood Community of Learning Pastoral Support Workers (PSW) Programme 2021' was circulated prior to the October meeting.

It was agreed to advise the cluster that the request was not something TET could accommodate in the current education funding round, however a broader education review was being undertaken by the Trustees in preparation for the 2022 financial year and the request was an item which would be discussed during that process.

### **Education Funding**

As part of the education funding review, it was agreed to invite the Principals of the four High Schools in the TET area to attend a workshop to ascertain their views on the best use of TET funding.

Following on from the meeting with the High School Principals, an invitation would be extended to the cluster leaders of the primary schools and lead representatives of the early education providers to ascertain their views.

### **Inglewood Community Childcare Centre Inc**

It was resolved to roll over the existing conditions of the loan, being –

Interest free suspensory loan of \$260,000.00

Interest bearing loan of \$139,929.17 with the interest charged quarterly at 1.5% above the 90 day bank bill rate determined at the beginning of each quarter. Loan conditions to be reviewed annually on 21 November.

Davey/Bedford

## Grants

### 1. Stratford High School

\$30,000.00 to upgrade the Tennis/Netball courts.

Wood/Bedford

### 2. Waitara East School

\$7,400.00 to purchase Acer Chrome books.

Wood/Bedford

### 3. Midhirst School

\$10,000.00 towards the purchase of bikes and a bike storage shed.

Wood/Bedford

### 4. St Patrick's School Inglewood

\$10,000.00 to purchase Elite Coolplus monofilament surface and safety fencing for the front deck.

Wood/Bedford

### 5. Stratford Primary School

\$7,500.00 for mural/display boards for the Hangi Pit and school hall carvings.

Wood/Bedford

### 6. Kaimata School

\$2,500.00 to purchase library books and a library mat.

Wood/Bedford

### 7. Tikorangi Primary School

\$50,000.00 to fiberglass the school pool, **subject to the organisation securing the balance of the funds required to enable the project to proceed.**

Wood/Bedford

### 8. Norfolk School

\$9,000.00 to purchase boundary fencing for the new sports court and rugby field river boundary.

Wood/Bedford

### 9. Toko School

\$8,280.00 to repurpose the school garage.

Wood/Bedford

### 10. Ngaere School

\$50,000.00 to replace the school turf, **subject to the organisation securing the balance of the funds required to enable the project to proceed.**

Wood/Bedford

### 11. Manukorihi Intermediate

\$7,400.00 to purchase Chrome books

Wood/Bedford

### 12. Huiakama School

\$3,522.00 for soft fall playground bark.

Wood/Bedford

**13. Koru Kindergarten**

The application was declined.

Wood/Bedford

**14. Awatuna Playcentre**

The application was declined.

Wood/Bedford

**15. Inglewood Playcentre**

\$7,660.00 to purchase and install two heat pumps.

Wood/Bedford

**16. Orapa Kindergarten (Waitara West)**

\$7,500.00 towards food and bus service costs.

Wood/Bedford

**17. Tikorangi Playcentre**

\$13,500.00 for the roof removal and replacement.

Wood/Bedford

**18. Waitara Playcentre**

\$10,000.00 for shade sails, development of baby area, garden shed, active world trays, concrete track, cleaner and waste recycling.

Wood/Bedford

**19. Stratford Central Kindergarten**

\$9,500.00 for the veranda renovation project.

Wood/Bedford

**2021 TET Tertiary Scholarship Grants**

It was resolved to accept the convener's recommendations –

30 approved @ \$2,000.00, total \$60,000.00

1 approved @1000.00, total \$1,000.00

4 declined, due to the applicants not residing in the TET area.

**TET Mobility Scooters**

Chairman Jamieson updated the meeting on what had been discussed and agreed when the organisations who deal with the provision of the TET mobility scooters recently met at the TET offices.

It was agreed to standardize the model and make of the mobility scooters purchased. Those who attended agreed this would be particularly beneficial when seeking to replace parts. To this end Combined Motors were seeking a price to purchase a container load of scooters which would then be distributed to the Stratford, Inglewood and Waitara agencies as required. Combined Motors would submit a proposal to TET once the costs were known.

**Grants continued...**

**20. Stratford District Council**

Chairman Jamieson and Mr Erwood had previously declared an interest and left the room while discussions took place.

Mr Davey took the chair.

Mr Wood moved \$415,000.00 for items 1 – 7 as per the original application. The motion failed due to the lack of a seconder.

Mrs Stevenson moved, seconded by Mr Bedford, \$230,000.00 being \$200,000.00 to be at the organisations discretion for items 1 – 7 as per the original application, and a further \$30,000.00 for pool toys.

Stevenson/Bedford

Chairman Jamieson and Mr Erwood returned to the meeting. Chairman Jamieson took the chair.

**21. Stratford A & P Assoc**

\$38,185.00 for a ride on mower.

Organisation to be advised the approval of this grant does not preclude them from applying for a further grant within a 12 month period should the 2021 A&P show be held at a rescheduled date.

Bedford/Wood

**22. Tutaki Youth Inc Trust**

Mr Wood moved, seconded by Chairman Jamieson, \$50,000.00 towards the Tutaki facility and social service delivery – as affected by COVID-19 alert levels.

Mrs Stevenson moved an amendment, seconded by Mr Davey, \$22,060.96 towards the Tutaki facility and social service delivery – as affected by COVID-19 alert levels.

The amendment was put to the meeting with the vote tied. Chairman Jamieson exercised his casting vote to decline the amendment.

The original motion became the substantive motion, was put to the meeting with the vote tied. Chairman Jamieson exercised his casting vote to approve the motion.

Wood/Jamieson

**23. Norfolk Hall Soc**

The application was deferred.

Wood/Erwood

**24. Toko Domain**

\$6,767.00 to replace the cattle stop at the entrance to the Domain.

Wood/Erwood

**25. Inglewood Rod, Gun & Recreation**

\$15,000.00 to purchase a 6M x 12M Marquee, **subject to the TET logo being placed on the Marquee, a second quote being forwarded to TET, and further that the organisation provide evidence that the organisation is licenced to operate.**

Davey/Stevenson

**26. Samuel Harris**

\$2,000.00 for a TET Trade Scholarship.

Bedford/Erwood

**27. Hayley Elliott-Kernot**

The application was declined.

Erwood/Davey

**28. Northern Division North Taranaki Indoor Bowls**

\$745.00 towards hall hire for the season.

Davey/Jamieson

**29. Waitara Foodbank**

\$25,000.00 towards wages and hall lease/rent costs.

Stevenson/Davey

**30. Wharehuia Community Centre Inc**

\$62,412.00 for R & M – roof replacement, painting of interior and deck, flooring/carpet, blinds, heatpumps and wheelchair access shower.

Wood/Erwood

**31. Stratford Community Dinner**

\$1,250.00 to provide a free Xmas dinner for 100 people.

Erwood/Davey

**32. Stratford Parents Centre**

Mrs Stevenson had previously declared an interest.

\$10,400.00 towards operating expenses.

Wood/Erwood

**33. Waitara Surfcasting & Angling**

\$19,593.00 for the annual 'Take a Kid Fishing Day', to be held 6 March 2022, **subject to the TET logo being placed on the marquee.**

Stevenson/Davey

**34. Inglewood District Health Trust**

\$30,000.00 for operating costs.

Wood/Davey

**35. Inglewood Croquet Club**

\$12,739.00 for upgrade of lawns to Tournament condition.

Davey/Wood

**General Business**

**TET Xmas Dinner**

It was agreed Mr Davey would arrange the dinner and circulate the details.

**Stratford Golf Club**

It was agreed Mr Erwood could advise the Stratford Golf Club that TET would pay for the signage as discussed. Organisation to ensure they use the correct TET logo.

**Trustees Remuneration**

The review had been circulated to the Trustees. It was agreed to place the item on the December agenda.

It was agreed to hold the next meeting on Wednesday 08 December 2021 at 9.15am at 84 Rata Street, Inglewood.

The meeting closed at 11.15am.

**Confirmed**

*AZ Jamun*  
*8/12/2021*

**Chairman**