

TARANAKI ELECTRICITY TRUST

MINUTES OF A MEETING OF TRUSTEES HELD AT 84 RATA STREET, INGLEWOOD ON WEDNESDAY 19 JUNE 2019 AT 9.00AM.

Present

Mr Jamieson, (Chairman), Messrs Coplestone, Davey, Wood & Hassall, Mrs Schumacher. Mrs Wood and Richard Jordan and Peter Anderson from the Inglewood Development Trust.

Apologies

An apology was received from Mr Bedford. The apology was sustained.

Jamieson/Schumacher

Proxy Form

A proxy form had been submitted by Mr Bedford, giving a discretionary vote on all grants which appeared on the June schedule to Mr Davey. The form was accepted.

Declaration of conflicts of interest

There were no conflicts of interest.

Minutes

The minutes of the meeting held on 15 May 2019 were confirmed.

Schumacher/Davey

Matters Arising

There were no matters arising.

Correspondence

1. Inglewood Community Mini Putt Trust

It was agreed to allow an extension of time for the organisation to uplift their grant approved in February 2017. In effect the organisation must expend and uplift the grant by 18 December. Any funds remaining on the ledger at that time will be written off without further correspondence.

Wood/Schumacher

2. Orapa Kindergarten

It was agreed to allow an extension of time for the organisation to uplift their grant approved in October 2017. In effect the organisation must expend and uplift the grant by 19 September. Any funds remaining on the ledger at that time will be written off without further correspondence.

Wood/Schumacher

3. Taranaki Pioneer Village

It was agreed to allow an extension of time for the organisation to uplift their grant approved in February 2018. In effect the organisation must expend and uplift the grant by 18 December. Any funds remaining on the ledger at that time will be written off without further correspondence.

Schumacher/Wood

4. Midhirst Scout Group

It was agreed to request the names, addresses, and ages of those referred to in the application which are attending the scout jamboree.

Jamieson/Schumacher

5. Te Ara Whakamua O Whaitara

It was agreed no reply was required.

6. Stratford District Theatre Trust

It was agreed to defer any decision and to consider the request in conjunction with the organisation's pending application.

Wood/Schumacher

7. Stratford A & P Assoc Inc

It was agreed to invite representatives from the Stratford A & P Assoc Inc to the July meeting.

Wood/Schumacher

8. Craig's Investment Partners

The request to provide the documents as outlined in Mark Butterworth's email of 12 June was declined.

Schumacher/Wood

9. Michael Dodunski Concrete Ltd

The quote to concrete the driveway beside the TET offices was discussed. It was agreed Mr Davey would contact two other organisations to also provide a quote for comparison.

Schumacher/Wood

A schedule of correspondence covering the period 15 May 2019 to 14 June 2019 had been circulated.

It was resolved that inwards correspondence be received and outward approved.

Wood/Schumacher

Accounts for payment & receipt of financial information

A schedule of accounts had been circulated. It was resolved that the following accounts which had been paid be ratified:

DC 17/05	Clifton Rowing Club	Grant	754.36
DC 17/05	O Hardy-Pearce	Grant	1,500.00
DC 17/05	Inglewood Welfare Soc	Grant	28,959.00
DC 17/05	L Meharry	Grant	2,000.00
DC 17/05	Pregnancy Help Inc	Grant	3,000.00
DC 17/05	Republic of Whangamomona	Grant	4,192.04
DC 17/05	Rotokare Scenic Reserve Trust	Grant	10,000.00
DC 17/05	Stratford Community Sports Soc	Grant	2,190.06
DC 17/05	Stratford Parents Centre	Grant	1,500.00
DC 17/05	P Taylor	Grant	2,000.00

	Waitara District History & Family		
DC 17/05	Research	Grant	600.00
DC 17/05	Waitara Railway Preservation Soc Inc	Grant	716.08
DC 24/05	Eltham Business & Professional Assoc	Grant	5,000.00
DC 24/05	Republic of Whangamomona	Grant	5,307.96
DC 24/05	Stratford Golf Club	Grant	11,574.76
DC 24/05	Taranaki Rescue Helicopter Trust	Grant	37,500.00
DC 24/05	H Thomas	Grant	2,000.00
DC 24/05	Nova Energy	Electricity charges	62.94
DC 24/05	Smokeylemon	Updates to website	86.25
DC 14/06	A Abplanalp	Grant	2,000.00
DC 14/06	Percy Thomson Trust	Grant	5,000.00
DC 14/06	Te Wera Outdoor Recreational Trust	Grant	13,750.00
DC 14/06	The Bishop's Action Foundation	Grant	1,190.25
DC 14/06	Urenui Golf Club Inc	Grant	20,000.00
DC 14/06	Waitara Foodbank	Grant	2,000.00
DC 14/06	Computer Wise Ltd	McAfee monitoring	8.63
DC 14/06	M Sanger	Repayment of grant	2,000.00
DC 14/06	Corporate Trustee Services	Custody & recovery fees - April 2019	771.98
			Davey/Jamieson

End of Year Write Offs

A list had previously been circulated to the Trustees.

The Trustees resolved to write off \$57,511.20 with respect to grants over 12 months old, as per the circulated list.

Davey/Schumacher

TET Signatories

It was resolved to remove John Campbell and add Alan Jamieson as a TET signatory.

Davey/Schumacher

TET Proxy Form

The draft form had previously been circulated for consideration.

Mr Wood was of the view that the form would need to be used in accordance with the TET Trust Deed and referred the Trustees to Section 5 (Delegation by Trustees) and section 8 (Proxies) of the Trust Deed. Section 5 made reference to section 31 of the Trustees Act which referred to a Trustee either being overseas or incapable of performing his/her duties.

It was agreed to add the following to the form –

Reason for absence

It was agreed to delete the following from the form –

Witness signature and address

The following was also agreed -

1. The form could be emailed to the TET office so long as it was signed and submitted prior to the commencement of the relevant meeting which the proxy pertained to. It was agreed that it was unnecessary for a Trustee to list each grant on the schedule, either by name or grant number, if their intent was to give another Trustee a discretionary vote for each grant.

2. The form did not necessarily need to be completed, and that an email would suffice, providing it contained all the necessary parts that are on the form.

3. If a Trustee was going to be absent from a meeting, they could put in writing their views and intents on certain matters which the remaining Trustees could take into consideration but that the document would not constitute a vote.

TET Grants Budget vs Actual

The report Grants Approved Y/E 30/6/19 (as at 31/05/19) had previously been circulated to the Trustees. Mr Hassall spoke to the report and confirmed the Trust was on budget.

Grants

1. Waitara Offshore Fishing Club Inc

\$10,000.00 towards installing a boat rinse system by the Waitara river boat ramp.

Davey/Schumacher

2. Inglewood Development Trust

Mrs Schumacher moved, seconded by Mr Davey, \$70,000.00 for operating costs of Fun Ho, Fritz Reuter Gallery, Inglewood Information Centre, Inglewood Heritage Centre and Moa Mail.

Mr Wood moved an amendment, seconded by Mr Coplestone, \$50,000.00 for operating costs of Fun Ho, Fritz Reuter Gallery, Inglewood Information Centre, Inglewood Heritage Centre and Moa Mail.

The amendment was put to the meeting and lost by majority.

The original motion became the substantive motion, was then put to the meeting and was carried by majority.

Schumacher/Davey

It was agreed to include in the approval letter that it is the expectation of the TET that for future funding applications the organisation will demonstrate that they have endeavoured to source funding from other funders.

Mrs Schumacher added that it was necessary to be consistent when considering the applications of the equivalent organisations in Waitara and Stratford.

Mr Jordan and Mr Anderson left the meeting at 9.50am.

3. Inglewood Volunteer Fire Brigade

\$13,000.00 to purchase and install lights for the van, FENZ signage for van, 2 Pulsar Pro-lights and 4 MVA rescue helmets.

Davey/Schumacher

4. Waitoriki Hall Soc Inc

\$29,785.00 to install a new kitchen, including plumbing and electrical costs.

Davey/Coplestone

5. Parris Mason

\$4,000.00, being \$2,000.00 to represent NZ at the Netball U19's in England in July 2019 and a further \$2,000.00 to represent NZ at the U17 Oceania Champs in New Caledonia in August 2017 – Basketball.
Wood/Davey

6. Jasmine Hutchinson

\$2,000.00 to represent NZ – U21 Ladies Indoor Netball to compete in the Indoor Netball World Cup to be held in South Africa 30.07.19 – 13.08.19.

Schumacher/Davey

7. Stratford Community House Trust

\$16,500.00 for 1. Running costs for the Stratford Community House. 2. rent & power for the Stratford Family History and Stratford Foodbank. 3. Power for the Holy Trinity Church.

Wood/Jamieson

8. Morgan Trott

Mr Davey moved, seconded by Mrs Schumacher, \$2,000.00 for costs relating to an Electrical apprenticeship.

The motion was put to the meeting and lost. The application was declined.

It was agreed to update the wording on the website and Tertiary Scholarship brochure that applications pertaining to apprenticeships must be made while the applicant is still at school. This was necessary to meet the criteria of being deemed as charitable.

9. Chloe Sampson

\$500.00 to represent Taranaki at the national tournament – Girls U18 Hockey, to be held in July 2019.

Schumacher/Davey

10. Brianna Kempson

\$500.00 to represent Taranaki at the national tournament – Girls U18 Hockey, to be held in July 2019.

Schumacher/Davey

11. Arabella Barber

\$1,500.00 to represent NZ – NZ academy tour to Las Vegas – Girls U13, to be held 15-30 July – Basketball.

Wood/Schumacher

12. Lydia Barber

\$1,500.00 to represent NZ – NZ academy tour to Las Vegas – Girls U16, to be held 15-30 July – Basketball.

Wood/Schumacher

13. Demi Ward

\$500.00 to represent Taranaki at the national tournament – Girls U18 Hockey, to be held in July 2019.

Wood/Coplestone

14. Kaleigh Morris

\$500.00 to represent Taranaki at the national tournament – Girls U18 Hockey, to be held in July 2019.

Davey/Schumacher

General Business

TET Tertiary Scholarship

It was agreed Chairman Jamieson would replace Mr Bedford on the TET Tertiary Scholarship sub committee, therefore the convenors would be Chairman Jamieson, Mr Wood and Mrs Schumacher.

A draft of the brochure, terms and conditions, and application form had previously been emailed to the convenors.

Updates to the documents were discussed. Office Administrator to apply the changes and recirculate to the convenors for approval.

Mr Hassall's Discussion Paper

It was agreed to discuss the paper at a workshop. Office Administrator to circulate three possible meeting dates in August and the workshop would be held on the date that suited the majority.

Taranaki Regional Sports Facility Steering Group (TRSFSG)

Mrs Schumacher updated the meeting on discussions held at the meeting she had attended on 30th May in which she had provided an overview with respect to TET funding.

It was agreed to invite Zanta Jones to the July meeting.

SDC

Chairman Jamieson had been approached by the Stratford Mayor, Mr Neil Volzke, regarding funding towards the re-sealing of State Highway 43 at Whangamomona.

It was agreed Chairman Jamieson would ask Mr Volzke to write an official letter to the TET outlining his request with respect to the project. The letter would then be circulated via email for the Trustees to respond to, and if necessary, Chairman Jamieson could officially respond and the letter would be ratified at the next Trust meeting.

Apology

Mrs Schumacher tendered her apology for the July meeting.

Next meeting

It was agreed to hold the next meeting on Wednesday 17 July 2019 at 9.00am.

The meeting closed at 10.55am

Confirmed


Chairman

17/7/19